



## Learning, Culture & Children's Services Service Plan Report, Monitor 2 2006 – 2007

---

### Contents:

Children's Services Portfolio Financial Summary

Strategic Management Budget

Schools Delegated and Devolved Budget

Dedicated Schools Grant Budget

### **Service Plan & Budget Monitoring Reports**

Education Development Service

School Governance Service

CPD (Training and Development) Service

Access

Special Education Needs

The Youth Service

Children and Families

Adult and Community Education

Arts and Culture

Early Years, Extended Schools and Community

Finance

Human Resources

Information Technology

Management Information Service

Planning and Resources



<b>Children's Services Portfolio Summary</b>		<b>2006/07 Latest Approved Budget</b>	
	<b>£000</b>		<b>£000</b>
<b>2006/07 Original Estimate (Net Cost)</b>	<b>23,139</b>	Employees	18,592
<u>Approved Changes:</u>		Premises	4,523
• Budgets c/fwd from 2005/06 (Exec 27/06/06) NR	+ 179	Transport	2,830
• Transfer of Youth Service from Leisure & Culture Portfolio (Council 27/04/06)	+ 1,459	Supplies & Services	12,346
• Transfer of Youth Offending Team from Chief Executive's (Council 27/04/06)	+ 181	Miscellaneous:	
• MIS Posts transferred from Leisure & HASS (CSEMAP 13/12/05)	+ 28	Recharges	13,317
• Safeguarding Children's Grant Supplementary Estimate (Exec 10/10/06)	+ 79	Delegated / Devolved	84,059
• Monitor 1 Budget Realignment (Exec 10/10/06) NR	- 120	Other	3,540
• Broadband Budget Realignment (Exec 10/10/06)	- 52	Capital Financing	5,824
• Easy@York Contribution (EMAP 18/01/06)	- 18	<b>Gross Cost</b>	<b>145,030</b>
• Establish PFI Revenue Budgets (Exec 06/01/06)	- 6	Less Income	120,154
• NNDR Budget Adjustments (Corporate)	+ 3	<b>Net Cost</b>	<b>24,876</b>
<u>Director's Delegated Virements:</u>			
• Schools Out Programme - from Chief Executive's SYP Budget (NR)	+ 5		
<b>2006/07 Latest Approved Budget (Net Cost)</b>	<b>24,876</b>		

<b><u>Summary of Service Plan Variations from the Approved Budget:</u></b>	<b>Latest Approved Budget</b>	<b>Net Variation General</b>		<b>Projected Outturn Expenditure</b>	<b>Variation %</b>
	<b>£000</b>	<b>£000</b>	<b>DSG £000</b>	<b>£000</b>	<b>%</b>
<u>Access &amp; Inclusion</u>					
Access Services	4,677	+ 66	- 14	4,729	+ 1.1%
Special Educational Needs	4,607	- 30	- 236	4,341	- 5.8%
Youth Service	1,461	- 48		1,413	- 3.3%
<u>Children &amp; Families</u>	9,533	+ 133		9,666	+ 1.4%
<u>Lifelong Learning &amp; Culture</u>					
Adult & Community Education	5	0		5	-
Arts & Culture (Education)	338	0		338	-
Early Years & Extended Schools (Education)	2,481	- 8	+ 38	2,511	+ 1.2%
<u>Resource Management</u>					
LCCS Finance	6,668	- 20		6,648	- 0.3%
Human Resources	675	0		675	-
ICT Client Services	20	0		20	-
Management Information Service	255	0		255	-
Planning & Resources	453	+ 10		463	+ 2.2%
Strategic Management	1,211	- 28		1,183	- 2.3%
<u>School Improvement &amp; Staff Development</u>					
Education Development Service	-11	- 44		- 55	- 392.5%
Governance Service	70	0		70	-
<u>Schools Delegated and Devolved</u>	71,979	0	0	71,979	-
<u>Dedicated Schools Grant (Income Only Budget)</u>	-79,545		- 155	- 79,700	- 0.2%
<b>Children's Services Portfolio Total</b>	<b>24,876</b>	<b>+ 31</b>	<b>- 367</b>	<b>24,540</b>	<b>- 1.4%</b>

**Section B: Budget**

<u>Strategic Management</u>		2006/07 Latest Approved Budget	
		£000	
2006/07 Original Estimate (Net Cost)	1,211		
<u>Approved Changes:</u>			
<u>Director's Delegated Virements:</u>			
2005/06 Latest Approved Budget (Net Cost)	1,211		
		Employees	621
		Premises	0
		Transport	5
		Supplies & Services	52
		Miscellaneous:	
		Recharges	693
		Delegated / Devolved	1
		Other	0
		Capital Financing	0
		<b>Gross Cost</b>	<b>1,372</b>
		Less Income	161
		<b>Net Cost</b>	<b>1,211</b>

<b>Significant Variations from the Approved Budget:</b>		
<ul style="list-style-type: none"> <li>Only £71k of the £99k budget set aside to deal with PPA time costs for LEA employed teachers has been allocated to individual services.</li> </ul>		- 28
<b>Projected Net Outturn Expenditure</b>		<b>1,183</b>
<b>Overall Net Variation from the Approved Budget</b>		<b>- 28</b>
<b>Percentage Net Variation from the Approved Budget</b>		<b>- 2.3%</b>

**Section B: Budget**

<b><u>Schools Delegated and Devolved</u></b>		<b>2006/07 Latest Approved Budget</b>	
	<b>£000</b>		<b>£000</b>
<b>2006/07 Original Estimate (Net Cost)</b>	<b>71,979</b>	Employees	0
<u>Approved Changes:</u>		Premises	0
		Transport	0
		Supplies & Services	0
		Miscellaneous:	
		Recharges	1
		Delegated / Devolved	83,980
		Other	0
<u>Director's Delegated Virements:</u>		Capital Financing	0
		<b>Gross Cost</b>	<b>83,981</b>
		Less Income	12,001
<b>2006/07 Latest Approved Budget (Net Cost)</b>	<b>71,979</b>	<b>Net Cost</b>	<b>71,979</b>

<b>Significant Variations from the Approved Budget:</b>	
• No significant variations to report.	
<b>Projected Net Outturn Expenditure</b>	<b>71,979</b>
<b>Overall Net Variation from the Approved Budget</b>	<b>0</b>
<b>Percentage Net Variation from the Approved Budget</b>	<b>0%</b>

## Section B: Budget

<u>Dedicated Schools Grant</u>		2006/07 Latest Approved Budget	
	£000		£000
2006/07 Original Estimate (Net Cost)	- 79,545	Employees	0
<u>Approved Changes:</u>		Premises	0
		Transport	0
		Supplies & Services	0
		Miscellaneous:	
		Recharges	0
		Delegated / Devolved	0
		Other	0
<u>Director's Delegated Virements:</u>		Capital Financing	0
		<b>Gross Cost</b>	<b>0</b>
		Less Income	79,545
<b>2006/07 Latest Approved Budget (Net Cost)</b>	<b>- 79,545</b>	<b>Net Cost</b>	<b>- 79,545</b>

<b>Significant Variations from the Approved Budget:</b>		
<ul style="list-style-type: none"> <li>The number of pupil numbers used in the calculation of the DSG for 2006/07 has now been fixed by the DfES (the original estimate of the grant was based on pupil estimates prior to final confirmation of PLASC numbers, early years numbers and other data). The confirmed figures are 74.4 fte pupils higher than the estimates (23,491.4 up from 23,417 or 0.3% higher). Each additional fte pupil generates an extra £3,396 resulting in £253k more grant than originally estimated. The Schools Forum (through the chair and in line with DfES guidelines) has already agreed to carry this additional funding forward to 2007/08.</li> </ul>	- 253	
<ul style="list-style-type: none"> <li>To help offset some of the significant overspends within the general fund children's social care budgets it is proposed to redirect all of the new Children's Services grant to the Children &amp; Families general fund budgets and away from DSG funded budget areas.</li> </ul>	+ 98	
<b>Projected Net Outturn Expenditure</b>		<b>- 79,700</b>
<b>Overall Net Variation from the Approved Budget</b>		<b>- 155</b>
<b>Percentage Net Variation from the Approved Budget</b>		<b>+ 0.2%</b>

**Service: EDS**

**Service Manager: Jenny Vickers**

---

### Section A: Service Plan Initiatives and Actions

#### 1. Achievements.

- 50% of schools have achieved the Healthy Schools Standard
- The Every Child Matters agenda has been incorporated by schools into their planning and self-evaluation cycle. All schools inspected are judged to be doing well in this area.
- Implementation of the second year of the Intensifying Support Programme (ISP) into the four lowest attaining primary schools and a modified version of it into four other schools.
- Implementation of the Primary Leadership Programme into last cohort of schools. All schools in the city will have been through the programme by summer '07.
- A Steering Group has been established to plan a programme of professional development for the next generation of school leaders.
- There have been a number of opportunities to disseminate good practice through: conferences, courses, curriculum networks and documented case studies.
- All primary headteachers, curriculum co-ordinators and other senior managers have had a full day training on the revised literacy and numeracy frameworks.
- Primary MFL strategy is making good progress. All schools have attended conferences and briefing sessions. All have plans in place for full implementation by 2010.
- In order to promote the use of ICT across the curriculum there is an ICT strand in all major courses and conferences. This is having a positive impact on the quality of teaching and learning.
- Some significant improvements evident in Foundation Stage Settings and KS1. This is due to:
  - support and quality assurance from the EY/KS1 adviser and consultant
  - targeted intervention
  - high quality professional development programme
- moderation of teacher and pupil tracking
- Secondary School Improvement Partner (SIP) programme Implemented. Preparation for Primary programme on track for January start.
- Restructuring of EDS has started
- In-school variations in standards attained and value added achieved between departments and Key Stages is a key priority for interventions and support this year. A good start has been made this term.
- A focus on AG&T is becoming increasingly integral to the work of link advisers and consultants through their work with schools on specific groups of pupils.
- Support for School Councils and promotion of the 'voice of the learner' is having a positive impact in schools. There have been a number of successful events and examples of good practice.
- There was a joint review with YTC to establish a baseline for improvement.
- A review of the PRU took place in October. A SIP has been allocated and an action plan, including support will be completed in November.

#### 2. Actions planned but not completed.

- Outreach work from the two special schools has been slower than anticipated.
- Work with schools and teams to improve transition between KS2/3 and KS3/4.
- Map joint strategic planning for Behaviour and Attendance into the operational plans of EDS and Access and Inclusion.

#### Commentary

This is due to the pressure on both the special schools who have had to focus on their own sites.

Although there have been improvements in transition arrangements between primary and secondary schools it continues to be an area for development.

This is at the early stages and is in need of further work to get a better alignment between national strategies and local practice.

---

## 2006/07 Monitor 2 Performance Monitoring for Learning, Culture & Children's Services ~ School Improvement & Staff Development

Code	Description of PI	Service Manager	Historical Trend					06/07				07/08	08/09	04/05	PI appears as a Key PI in the CS Plan	Reasons/Explanation as to why the Monitor 2 target wasn't achieved or exceeded		
			01/02	02/03	03/04	04/05	05/06		1st Monitor (4 mths)	2nd Monitor (7 mths)	3rd Quarter/Term	3rd Mon Target (Whole Year)	Target	Target			Unitary Average	
EDS5	Maintain a LEA Value Added Score of at least 100.3 for KS3	Jenny Vickers		100.2	100.7	100.2	100.3	actual						100.4	100.4			
				100.3	100.3	100.3	100.3	profile				100.4						
EDS6	% of pupils achieving A* or A in GCSE (full)	Jenny Vickers	16.7%	16.9%	18.8%	17.5%	20.1%	actual		20.9%				21.0%	22.0%		Provisional result indicates a rise in comparison to the previous year. This year's target has been exceeded.	
						19.5%	18.8%	profile				20.0%						
EDS7	The effectiveness of the LEA's support for gifted and talented pupils ( AC School Survey 3.12)	Tricia Ellison		3.13	2.7	2.38	2.21	actual		2.33				2.1	2.0			
						3.0	3.0	3.0	profile				2.2					
EDS8	Number of pupils participating in extension and/or enrichment programmes (academic year reporting)	Tricia Ellison			114	300	405	actual						475	500			
						202	100	profile				450						
EDS14	No. of schools 'Causing Concern' LEA assessment	Jenny Vickers				7	4	actual						4	4			
							6	profile				5						
EDS15	No. of schools 'In Serious Weakness' Ofsted assessment	Jenny Vickers				0	0	actual						0	0			
							0	profile				0						
EDS16	APS at Foundation Stage profile	Jenny Vickers			6.8	7.0	7.1	actual		6.9				7.2	7.2		O 3	Provisional result shows a slight dip compared to last year and mirrors the national trend. This dip is due to improvements in the way assessment and moderation has been applied this year.
								profile				7.1						
EDS17	APS at KS1	Jenny Vickers		16.0	15.9	15.6	15.6	actual		15.6				16.0	16.2		O 3	Provisional result is the same as last year. The target has not been met due to a slight drop in the number of pupils achieving the higher levels but this matches the national trend.
								profile				15.8						
EDS18	Value Added score KS1 to KS2	Jenny Vickers			99.5	99.9	100.2	actual						100.3	100.4		O 3	
								profile				100.3						
EDS19	Value Added score KS2 to KS4	Jenny Vickers				987.9	995.5	actual						1000.0	1000.0		O 3	
								profile				1000.0						
EDS21	% of End of KS4 pupils taking a vocational subject	Jenny Vickers			13.3%	22.1%	33.1%	actual						45.0%	50.0%		O 5	
								profile				38.0%						
BVPI 38	Percentage of 15-year-old pupils in schools maintained by the local authority achieving five or more GCSE's at grades A* - C or equivalent	Jenny Vickers	54.2%	56.4%	58.9%	56.6%	(60.6%) 59.8%	actual		61.5% (61.9%)				66.0%	66.0%	50.2%	O 3	Provisional result shows a 1.7% increase compared to last year. Ranking shows us to be still high at 30th in England.
				62.0%	63.0%	64%	64%	profile				65.0%						
BVPI 39	Percentage of 15-year-old pupils in schools maintained by the local education authority achieving 5 GCSE's or equivalent at grades A*-G (Including English & Maths)	Jenny Vickers	89.3%	89.6%	90.2%	90.50%	(91.2%) 89.9%	actual		90.9% (91.4%)				95.2%	95.2%	86.9%	O 3	Provisional result indicate a slight increase in performance. Ranking shows us to be still high at 33rd in England
				91%	93.0%	95% (PSA 96%)	95%	profile				95.1%						
BVPI 40	Percentage of end of KS2 pupils in schools maintained by the local authority achieving Level 4 or above in the Key Stage 2 Mathematics test	Jenny Vickers	75.0%	75.9%	73.7%	79.0%	78.0%	actual		78%				85%	85%	73.1%	O 3	Provisional results are the same as last year though we are still 2% above the national figure and ranked 34th in England. The Maths team have analysed the school data to identify schools causing concern. Actions will include renewal of the framework training, ISP and QulSP programmes and extra support in the Curriculum Support Group.
				80%	83.0%	87.0%	87.0%	profile				85%						
BVPI - 41	Percentage of end of KS2 pupils in schools maintained by the local authority achieving Level 4 or above in the Key Stage 2 English test	Jenny Vickers	79.0%	78.3%	75.3%	80.0%	81.0%	actual		82%				85%	85%	76.4%	O 3	Provisional result shows an increase on last year. We are 3% above the national and ranked 26th in England.
				84%	85%	88%	88.0%	profile				86%						
BVPI 181a	Percentage of end of KS3 pupils in schools maintained by the local education authority achieving level 5 or above in the Key Stage 3 test in English	Jenny Vickers	71%	71%	76%	75%	79.0%	actual		77%				83%	83%	69.49%	O 3	Provisional results show a 2% drop compared to last year. This mirrors the national trend where there was also a 2% drop. We are still 5% above the national and ranked 29th in England. A number of schools have sent in papers for remarking and we are awaiting the results from these before putting together an action plan.
				77%	79%	80%	80%	profile				82%						



## 2006/07 Monitor 2 Performance Monitoring for Learning, Culture & Children's Services ~ School Improvement & Staff Development

Code	Description of PI	Service Manager	Historical Trend					06/07				07/08	08/09	04/05	PI appears as a Key PI in the CS Plan	Reasons/Explanation as to why the Monitor 2 target wasn't achieved or exceeded	
			01/02	02/03	03/04	04/05	05/06		1st Monitor (4 mths)	2nd Monitor (7 mths)	3rd Quarter/Term	3rd Mon Target (Whole Year)	Target	Target			Unitary Average
BVPI 181b	Percentage of end of KS3 pupils in schools maintained by the local education authority achieving level 5 or above in the Key Stage 3 test in Maths	Jenny Vickers	71%	73%	77%	77%	80%	actual		82%			84%	84%	72.25%	O 3	Provisional result show a 2% increase on the previous year. We are 5% above the national and ranked 13th in England.
				77%	79%	79%	81%	profile			83%						
BVPI 181c	Percentage of end of KS3 pupils in schools maintained by the local education authority achieving level 5 or above in the Key Stage 3 test in Science	Jenny Vickers	74%	73%	74%	73%	76%	actual		78%			83%	83%	65.16%	O 3	Provisional result show a 2% increase on the previous year. We are 6% above the national and ranked 20th in England.
				78%	80%	79% (PSA 81%)	81%	profile			82%						
BVPI 181d	Percentage of end of KS3 pupils in schools maintained by the local education authority achieving level 5 or above in the Key Stage 3 test in ICT	Jenny Vickers	71.9%	59.9%	56.2%	68.65%	79%	actual		80%			81%	81%	64.40%	O 3	Provisional result shows an increase on last year and the target has been met.
					70%	75%	79%	profile			80%						
BVPI 194a	Percentage of end of KS2 pupils in schools maintained by the local authority achieving Level 5 or above in the Key Stage 2 English test	Jenny Vickers	33%	34%	25.1%	33%	28%	actual		37%			42%	42%	25.0%	O 3	Provisional result shows a significant increase compared to last year.
					35%	40%	41%	profile			42%						
BVPI 194b	Percentage of end of KS2 pupils in schools maintained by the local authority achieving Level 5 or above in the Key Stage 2 Maths test	Jenny Vickers	29%	30%	30.8%	35%	35%	actual		37%			40%	40%	30.0%	O 3	Provisional result shows an increase compared to last year. We are 4% above the national and ranked 18th in England.
					33%	38%	39%	profile			40%						

Any PI No. that is shown in yellow indicates that this PI is shown within the Council Plan

PI is lower than the lower quartile mark when comparing to available Quartile informat Actual is better than the profile by the tolerance factor

PI is higher than the upper quartile mark when comparing to available Quartile informat Actual is worse than the profile by the tolerance factor

## Section B: Budget

<b><u>Education Development Service</u></b>		<b>2006/07 Latest Approved Budget</b>	
	<b>£000</b>		<b>£000</b>
<b>2006/07 Original Estimate (Net Cost)</b>	<b>1</b>	Employees	1,536
<u>Approved Changes:</u>		Premises	38
• Budgets c/fwd from 2005/06 (Exec 27/06/06) NR	+ 154	Transport	32
• Monitor 1 Budget Realignment (Exec 10/10/06) NR	- 120	Supplies & Services	2,456
• Broadband Budget Realignment (Exec 10/10/06)	- 52	Miscellaneous:	
		Recharges	1,063
<u>Director's Delegated Virements:</u>		Delegated / Devolved	5,736
• Reallocate resources from Business Support re accommodation moves	+ 6	Other	0
		Capital Financing	0
		<b>Gross Cost</b>	<b>10,859</b>
		Less Income	10,871
<b>2006/07 Latest Approved Budget (Net Cost)</b>	<b>- 11</b>	<b>Net Cost</b>	<b>- 11</b>

<b>Significant Variations from the Approved Budget:</b>		
<ul style="list-style-type: none"> <li>The current schools and libraries broadband contract expires at the end of 2007/08. The original financing of the contract to 31 March 2008 assumed no DfES Standards Fund grant in 2006/07 or 2007/08. For 2006/07 the DfES have now unexpectedly made a grant allocation. Ideally this additional grant should be used to pump prime any new contract entered into from April 2008, but in light of the budget pressures affecting the general fund part of the portfolio budget a one-off saving of £164k was offered at the 1st monitor. As part of the Executive's agreement to release contingency funding to cover the net LCCS Directorate shortfall at monitor 1, £120k has been transferred to the Leisure &amp; Culture Sports Facilities budgets leaving £44k as a contribution in Children's Services.</li> </ul>		- 44
<ul style="list-style-type: none"> <li>In each of the last five years there has been an underspend on matched LEA contributions to Standards Fund allocations, which under DfES regulations can be spent up to 31 August of the following financial year. No figure has been included in the year end projection for now as the department will require any underspend to be carried forward into 2007/08 to ensure that the DfES grant is secured.</li> </ul>		0
<b>Projected Net Outturn Expenditure</b>		<b>- 55</b>
<b>Overall Net Variation from the Approved Budget</b>		<b>- 44</b>
<b>Percentage Net Variation from the Approved Budget</b>		<b>+ 392.5%</b>

**Service: School Governance Service  
Service Manager: Sue Pagliaro**

---

**Section A: Service Plan Initiatives and Actions**

**1. Achievements.**

- Governing body self-evaluation tool launched
- New training programme published
- Additional administrative support for clerks appointed
- Links with the Training and Development Unit consolidated. This has supported efficiency in the service provided.

**2. Actions planned but not completed.**

- Promotion of clerking service
- Termly welcome to governance meeting cancelled.
- Induction, training and support for clerks is not as good as it should be.

**Commentary**

Not able to do this due to high turnover of clerks.

This was due to the absence of the Service Manager.

This is due to the absence of the Service Manager.

---

## 2006/07 Monitor 2 Performance Monitoring for Learning, Culture & Children's Services ~ School Improvement & Staff Development

Code	Description of PI	Service Manager	Historical Trend				06/07				07/08	08/09	04/05	PI appears as a Key PI in the CS Plan	Reasons/Explanation as to why the Monitor 2 target wasn't achieved or exceeded	
			02/03	03/04	04/05	05/06		1st Monitor (4 mths)	2nd Monitor (7 mths)	3rd Quarter/Term	3rd Mon Target (Whole Year)	Target	Target			Unitary Average
GOV1	% of LEA Governor vacancies in a year not filled	Sue Pagliaro	7.25%	1%	2%	2%	actual	2%	2%			2%	2%			
			10%	7%	7%	2%	profile	2%	2%	2%	2%					
GOV2	% of LEA Governor vacancies filled within 6 months of the post becoming vacant	Sue Pagliaro	30%	76%	89%	97%	actual					92%	93%			
			100%	40%	76%	90%	profile				91%					
GOV3	% of new Governors attending training	Sue Pagliaro	42%	51%	51%	52%	actual					60%	65%			
			65%	70%	55%	53%	profile				55%					
GOV4	Service satisfaction survey (% attaining Satisfactory, Good or Very Good response from AC Schools survey 2.2.5)	Sue Pagliaro	92%	89%	96%	96%	actual		100%			96%	96%			
			90%	90%	89%	96%	profile				96%					
GOV5	% of buy back by schools for the clerking service	Sue Pagliaro	43%	52%	54%	55%	actual					56%	57%			
			40%	60%	55%	55%	profile				55%					
GOV6	Governance Services Customer Satisfaction Survey: % of respondents who record good or above satisfaction	Sue Pagliaro					actual									
							profile	Baseline to be established by 2006/7 Governance Service Survey								
GOV7	Clerking Services Customer Satisfaction Survey: % of respondents who record good or above satisfaction	Sue Pagliaro					actual									
							profile	Baseline to be established by 2006/7 Governance Service Survey								

- Any PI No. that is shown in yellow indicates that this PI is shown within the Council Plan
- PI is lower than the lower quartile mark when comparing to available Quartile information for that year
- PI is higher than the upper quartile mark when comparing to available Quartile information for that year
  
- Actual is better than the profile by the tolerance factor
- Actual is worse than the profile by the tolerance factor

**Section B: Budget**

<b><u>Governance Service</u></b>		<b>2006/07 Latest Approved Budget</b>	
	<b>£000</b>		<b>£000</b>
<b>2006/07 Original Estimate (Net Cost)</b>	<b>70</b>	Employees	121
<u>Approved Changes:</u>		Premises	0
		Transport	3
		Supplies & Services	17
		Miscellaneous:	
		Recharges	15
		Delegated / Devolved	0
		Other	0
<u>Director's Delegated Virements:</u>		Capital Financing	0
		<b>Gross Cost</b>	<b>157</b>
		Less Income	87
<b>2006/07 Latest Approved Budget (Net Cost)</b>	<b>70</b>	<b>Net Cost</b>	<b>70</b>

<b>Significant Variations from the Approved Budget:</b>	
• No significant variations to report.	
<b>Projected Net Outturn Expenditure</b>	<b>70</b>
<b>Overall Net Variation from the Approved Budget</b>	<b>0</b>
<b>Percentage Net Variation from the Approved Budget</b>	<b>0%</b>





## Learning, Culture & Children's Services Service Plan Monitoring Report 2, 2006 – 2007

---

**Service: Training and Development Service**  
**Service Manager: Sue Foster/Kay ledger**

---

### **Section A: Service Plan Initiatives and Actions**

#### **1. Achievements.**

- TDU finally agreed by DMT October 9 2006
- Training officer from Children & Families joined existing CPD team in June 2006
- 6 members of EYES team joining new TDU team as a gradual process from September 2006-April 2007
- New Team met initially to plan for developments October 2006
- SF having individual interviews with all members of TDU Team to discuss job descriptions and expected outcomes Oct 2006
- Website development coming to a conclusion to facilitate more effective accounting and planning of all CPD activities brokered/commissioned/delivered by TDU
- TD sub-committee actively planning joint CPD activities for Spring term

#### **2. Actions planned but not completed.**

- Funding streams not secured for TDU
- Some staffing issues not yet finalised
- Team developments - ongoing

#### **Commentary**

Ongoing negotiations

---

## 2006/07 Monitor 2 Performance Monitoring for Learning, Culture & Children's Services ~ School Improvement & Staff Development

Code	Description of PI	Service Manager	Historical Trend					06/07				07/08	08/09	04/05	PI appears as a Key PI in the CS Plan	Reasons/Explanation as to why the Monitor 2 target wasn't achieved or exceeded	
			01/02	02/03	03/04	04/05	05/06		1st Monitor (4 mths)	2nd Monitor (7 mths)	3rd Quarter/Term	3rd Mon Target (Whole Year)	Target	Target			Unitary Average
TD1	Number of schools buying into the LCCS Training & Development Service (in the buy-back)	Sue Foster						actual									Resourcing and service due to start Apr 2007
								profile									
TD2	Number of schools accessing CPD activities (Termly)	Sue Foster						actual	100%	100%							
								profile	100%	100%	100%	100%					
TD3	Number of staff accessing CPD activities (Termly)	Sue Foster						actual	30%	31%							Well above target, due in the main to cautious target setting in the first year of operation.
								profile	20%	20%	20%	20%					
TD4	Number of joint CPD activities (eg courses/conferences) offered by new TD Unit- joint provision from at least 2 departments within the directorate e.g. EDS and Governance, or Early Years and Children & Families	Sue Foster						actual									
								profile				To be assessed					
TD5	% of positive evaluations received in top 2 categories - 'very good' and 'excellent' (post training evaluation forms)	Sue Foster						actual		96%							Well above target, due in the main to cautious target setting in the first year of operation.
								profile		85%	85%	85%					
EDS9	No. of primary schools (inc Spec and Nursery) with the healthy School Standard (announced December each year)	Sue Foster			4	8	13	actual					42	56			
						5	12	profile									29
EDS10	No. of secondary schools (inc 2 PRUs and 1 special) with the healthy School Standard (per academic year)	Sue Foster			1	2	2	actual					9	14			
						1	2	profile									6
EDS11	No. of schools who are involved in the secondary school question times (per academic year)	Sue Foster			7	10	6	actual		10			7	8			
						4	8	profile									6
EDS13	No. of primary schools involved in the school council conference (per academic year)	Sue Foster			New	22	29	actual		31			38	40		O 4	The target was not met this year mainly due to dates not convenient for some schools and some schools already committed that week. E.g. Ofsted inspections
						20	20	profile									35
EDS20	No. of secondary schools with an active/effective school council	Sue Foster			1	3	3	actual		8			11	11		O 4	2 of the 3 schools were unable to make the date due to timetabling and other commitments
								profile									11
EDS22	% of Year 7 & 8 pupils eating 5 fruit & veg a day (most or every day)	Sue Foster					39.4%	actual					41.0%	42.0%		O 1	
								profile									40.0%

PI is lower than the lower quartile mark when comparing to available Quartile information for that year  
PI is higher than the upper quartile mark when comparing to available Quartile information for that year

Actual is better than the profile by the tolerance factor  
Actual is worse than the profile by the tolerance factor



**Service: Access**

**Service Manager: Murray Rose**

---

**Section A: Service Plan Initiatives and Actions**

**1. Achievements.**

- Carry out annual bullying survey and organise major anti-bullying event
- Produce behaviour and attendance sections for Inclusion Strategy
- Youth workers becoming involved in Joint Action Group meetings and staff teams are involved in the targeted youth support system. This includes staff piloting the use of the common assessment framework and lead practitioners
- Revised curriculum arrangements in the Pupil Support centre to support increased provision
- Additional targeted support work with teenage Travellers now in place
- EAL and Traveller Services increasing their focus on raising achievement, alongside the School Improvement Service
- We are continuing to take enforcement action to support school attendance
- The number of pupils out of school is now lower than at a similar time over the last 5 years and so the provision made for them is increasing
- Completed review of the Pupil Support Centre
- Secure planning permission for the Danesgate Skills Centre
- Introduce online school admissions system

**2. Actions planned but not completed.**

- Report to EMAP on reduction in education otherwise numbers
- Review the type of provision made at the Bridge Centre and the Pupil Support Centre
- Train an additional member of staff to Level 3 for child protection training

**Commentary**

This is now dealt with through Service Plan monitoring, rather than through a separate report

This is now included in a section of the new Inclusion Strategy, reporting to EMAP in January 2007

Sufficient staff are trained to meet requirements

---



## 2006/07 Monitor 2 Performance Monitoring for Learning, Culture & Children's Services ~ Access & Inclusion

Code	Description of PI	Service Manager	Historical Trend					06/07				07/08	08/09	04/05	PI appears in the Education Plan or LL&L Plan	Reasons/Explanation as to why the Monitor 2 target wasn't achieved or exceeded
			02/03	03/04	04/05	05/06		1st Monitor (4 mths)	2nd Monitor (7 mths)	3rd Quarter/Term	3rd Mon Target (Whole Year)					
ET3	% of attendance of Traveller Pupils in York Secondary schools (academic year reporting)	Sylvia Hutton	63%	68%	83%	73%	actual		76.5%		76%	80.0%	82.0%			Provisional results
			55%	72%	73%	70%	profile									
ET4	% of attendance of Traveller Pupils in York Special schools (academic year reporting)	Sylvia Hutton	59%	62%	62%	94%	actual		92.5%		96%	97.0%	98.0%			Provisional results
			New	65%	70%	90%	profile									
ET6	The effectiveness of your council's support for combating discrimination and racism (AC Q 2.6)	Catherine Leonard		2.42	2.32	2.47	actual		2.26		2.50	2.50	2.50			
							profile									
ET7	The effectiveness of your council's support for meeting the needs of pupils from minority ethnic groups, refugee families and Traveller communities (AC Q 3.11)	Catherine Leonard		2.29	2.04	1.97	actual		2.24		2.50	2.50	2.50			
							profile									
BVPI - 45	Percentage of half days missed due to the total absence in secondary schools maintained by the local education authority.	Mark Smith	7.95%	7.82%	7.89%	7.13%	actual		7.28%		7.05%	7.00%	6.95%	8.39%	O 3	Although there has been a slight dip in performance from last year, we are still a top quartile performing Authority when compared to the region and national averages, we are ranked 2nd in Yorkshire & Humber region and only bettered by 26 of 149 other authorities (national average of 7.92%)
			7.8%	7.8%	7.6%	7.57%	profile									
BVPI - 46	Percentage of half days missed due to the total absence in primary schools maintained by the local education authority	Mark Smith	5.11%	5.29%	4.78%	4.70%	actual		5.23%		4.59%	4.49%	4.40%	5.58%	O 3	The national drop in performance this year has been reflected here although not as significantly, we are still a top quartile performing Authority when compared to the region and national averages, we are ranked 4th in Yorkshire & Humber region and only bettered by 25 of 149 other authorities (national average of 5.76%)
			4.8%	4.8%	4.7%	5.12%	profile									
SOC4	Percentage of half days missed due to unauthorised absences in primary schools - electronic termly collection from Jan 2007	Mark Smith	0.4%	0.45%	0.32%	0.30%	actual		0.38%							Monitored for information only
							profile									
SOC5	Percentage of half days missed due to unauthorised absence in secondary schools - electronic termly collection from Jan 2006	Mark Smith	1.0%	1.14%	1.05%	1.04%	actual		1.13%							Monitored for information only
							profile									
SOC6	Percentage of half days missed due to unauthorised absence in special schools - electronic termly collection from Jan 2007	Mark Smith					actual									
							profile									
SOC7	Number of referrals to EWO service.	Mark Smith				N/A	actual	45	42							Monitored for information only
SOC8	Number of prosecutions for non attendances in an academic year.	Mark Smith				18	actual		6							Monitored for information only ( August to end October only)
							profile									
AE1	Number of pupils in 'Out of School' provision	Chris Nicholson	175	203	216	177	actual	178	95		130	100	100		O 4	
						150	profile	200	110	130						
AE2	Number of days provided in 'Out of School' provision	Chris Nicholson	2.5	2	2	2.4	actual	3	3		3.5	5	5		O 4	
						2.5	profile	3	3	3.5						

Any PI No. that is shown in yellow indicates that this PI is shown within the Council Plan

PI is lower than the lower quartile mark when comparing to available Quartile information for that year

PI is higher than the upper quartile mark when comparing to available Quartile information for that year

Actual is better than the profile by the tolerance factor

Actual is worse than the profile by the tolerance factor

## Section B: Budget

<u>Access Services</u>		<b>2006/07 Latest Approved Budget</b>	
	£000		£000
<b>2006/07 Original Estimate (Net Cost)</b>	<b>4,675</b>	Employees	2,121
<u>Approved Changes:</u>		Premises	67
		Transport	2,417
		Supplies & Services	314
		Miscellaneous:	
		Recharges	326
		Delegated / Devolved	80
		Other	0
		Capital Financing	0
<u>Director's Delegated Virements:</u>		<b>Gross Cost</b>	<b>5,325</b>
• Reallocate resources from Business Support re accommodation moves	+ 1	Less Income	649
<b>2006/07 Latest Approved Budget (Net Cost)</b>	<b>4,677</b>	<b>Net Cost</b>	<b>4,677</b>

### Significant Variations from the Approved Budget:

• Work Related Learning is expected to underspend, partly due to the 2006/07 budget being set for an increase in the number of placements which has not yet materialised, and partly due to a delay in the recruitment of staff. This has been partly offset by additional costs within the SEN service for Home Tuition.	- 66
• Savings generated following the transfer of Home to School Transport administration from DEDS to LCCS and subsequent renegotiation of main primary and secondary school contracts.	- 100
• There has been a significant increase in the cost of special school transport from the start of the new academic year in September. The 3 year taxi contracts for all journeys have recently been retendered and price increases have on average been higher than budgeted for. There are more SEN pupils whose needs require transport to special schools than in previous years even though the total number of children at the special schools has not increased. Expenditure on escorts has increased partly due to more risk assessments being undertaken leading to a more cautious approach and partly due to a recent decision by SENAP to provide more escorts for Applefields pupils.	+ 138
• Discretionary expenditure has also increased due to the number of appeals granted by Members (20 so far this year) and an increase in medical related requests for transport. A saving of £15k was agreed for 2006/07 which was achievable if Members ended their scope to overturn eligibility criteria for home to school transport at Appeal Panels.	+ 54
• At the first monitor we reported an underspend on staffing at the PRU and the Bridge Centre of £30k. Since then there has been a large fall in the number of younger children being taken into the PRU due to a change in policy requiring the PRU to concentrate on older children. This has resulted in a significant (£73k) drop in the income receivable from schools within the DSG funded PRU itself and a £26k reduction in the transport costs which are funded from General Fund.	- 26
• Net amount of all other minor variations in expenditure and income.	- 11
<b>Projected Net Outturn Expenditure</b>	<b>4,729</b>
<b>Overall Net Variation from the Approved Budget</b>	<b>+ 52</b>
<b>Percentage Net Variation from the Approved Budget</b>	<b>+ 1.1%</b>

**Service: SEN and Educational Psychology Service**  
**Service Manager: Steve Grigg**

---

**Section A: Service Plan Initiatives and Actions**

**1. Achievements**

- Implementation of first phase of Enhanced Resource Centre review.
- Realignment of SEN Early Years funding arrangements. Negotiation completed for the closure of Burton Green Enhanced Resource Centre.
- Development of the Self-Review Framework for Inclusion – 2<sup>nd</sup> edition and award arrangements.
- Peer Mediation Schemes established in 3 more Primary schools.
- Improved educational outcomes for Looked After Children.
- 95% of Looked After Children now have a Personal Education Plan.
- Area teachers working with schools to implement personalised learning strategies.
- Guidelines published about meeting the social and emotional needs of able pupils.
- Extension of the York Independent/Travel Skills (YILTS) initiative to support independent use of public transport.
- Circle time curriculum materials for social and emotional development sent to schools.

**Actions planned but not completed**

- Completion of Inclusion Support Service review.
- Development of accessibility strategy.
- Review processes of special/mainstream school collaboration.

**Commentary**

Extensive consultation with schools and officers underway but process not yet concluded.  
Process now well underway with consultation through the Inclusion Strategy Group – completion due by December 06.  
Work commenced but not completed.

---

## 2006/07 Monitor 2 Performance Monitoring for Learning, Culture & Children's Services ~ Access & Inclusion Services

Code	Description of PI	Service Manager	Historical Trend				06/07				07/08	08/09	04/05	PI appears as a Key PI in the CS Plan	Reasons/Explanation as to why the Mon 2 target wasn't achieved or exceeded
			02/03	03/04	04/05	05/06		1st Monitor (4 mths)	2nd Monitor (7 mths)	3rd Quarter/Term	3rd Mon Target (Whole Year)	Target	Target		
BVPI - 43a	Percentage of statements of special educational need issued by the authority in a financial year and prepared within 18 weeks (a) excluding those affected by exceptions to the rule under the SEN Code of Practice	Steve Grigg	78.7%	100%	100%	90%	actual	100.00%	100.00%					0 3	
			95.5%	96.0%	100%	100%	profile	100.00%	100.00%	100.00%	100.00%	100.00%	92.1%		
BVPI - 43b	Percentage of statements of special educational need issued by the authority in a financial year and prepared within 18 weeks (b) including those affected by exceptions to the rule under the SEN Code of Practice	Steve Grigg	53.3%	86.6%	80%	79.4%	actual	100.00%	93.33%					0 3	One Assessment overdue due to parents missing appointments with Schools Health
			82.0%	83.0%	84%	81%	profile	82.00%	82.00%	82.00%	82.00%	83.00%	84.00%		
EN6	Percentage of 0-19 year olds attending special schools (based on numbers from the national census), to record inclusion rates in schools.	Steve Grigg	0.61%	0.55%	0.50%	0.49%	actual	0.50%	0.48%					0 3	
			0.64%	0.58%	0.56%	0.49%	profile	0.49%	0.48%	0.48%	0.48%	0.47%	0.46%		
SEN2	% of all 0-19 year olds schools with statements	Steve Grigg	1.87%	1.81%	1.59%	1.33%	actual	1.33%	1.20%						More needs being met in mainstream schools without need for Statements - ahead of target
			1.98%	1.85%	1.80%	1.55%	profile	1.35%	1.35%	1.35%	1.35%	1.30%	1.25%		
SEN3	Number of children in out of city placements funded by LEA	Steve Grigg	23	23	25	27	actual	28	24						Reduction temporary while new placements sought for a small number of pupils
			29	26	25	25	profile	26	26	25	25	24	23		

- Any PI No. that is shown in yellow indicates that this PI is shown within the Council Plan
- PI is lower than the lower quartile mark when comparing to available Quartile information for that year
- PI is higher than the upper quartile mark when comparing to available Quartile information for that year
- Actual is better than the profile by the tolerance factor
- Actual is worse than the profile by the tolerance factor

## Section B: Budget

<b><u>Special Educational Needs</u></b>		<b>2006/07 Latest Approved Budget</b>	
	<b>£000</b>		<b>£000</b>
<b>2006/07 Original Estimate (Net Cost)</b>	<b>4,582</b>	Employees	1,975
<u>Approved Changes:</u>		Premises	4
• Budgets c/fwd from 2005/06 (Exec 27/06/06) NR	+ 25	Transport	42
		Supplies & Services	1,995
		Miscellaneous:	
		Recharges	541
		Delegated / Devolved	495
		Other	829
		Capital Financing	0
<u>Director's Delegated Virements:</u>		<b>Gross Cost</b>	<b>5,881</b>
		Less Income	1,273
<b>2005/06 Latest Approved Budget (Net Cost)</b>	<b>4,607</b>	<b>Net Cost</b>	<b>4,607</b>

<b>Significant Variations from the Approved Budget:</b>	
• In recent years the Out of Authority Placement budget has been significantly overspent. For 2004/05 and 2005/06 Members agreed significant additional budget growth to deal with the on-going implications of all existing and planned placements.	
• For 2006/07 the continuing cost of all existing placements is expected to result in a saving against the budget provided of £252k. This has been offset by an estimated increased cost of £192k to fund five potential placements starting during the Autumn term. Every effort will be made to avoid having to make these additional placements. No allowance has been made for additional emergency placements between now and March 2007.	- 60
• The School Based Area Teachers (SBAT) budget is expected to underspend due to a reduction in the number of statements following the delegation of the first 15 hours of support to schools. This has been partially offset by a projected overspend on Learning Support Assistants.	- 38
• Home Tuition is expected to overspend in 2006/07 due to additional costs incurred because a number of PRU and Work Related Learning (WRL) placements have been delayed.	+ 37
• As reported in the 2005/06 Outturn report, recent changes to the way in which charges for Inter Authority Recoupment can be calculated mean that a greater level of overheads can now be included in the charge for each pupil. As York is currently a net provider of places in mainstream special schools this has resulted in a net underspend on the overall recoupment budget. The longer term position on recoupment is less clear as we are aware that other authorities who currently place pupils in York are actively reviewing their policies.	- 219
• Projected underspend on staffing following the retirement of the Head of SEN Services and the review of senior roles within SEN.	- 30
• Funding provided to Nurture Groups is expected to be higher than budget for 2006/07.	+ 26
• Net amount of all other minor variations in expenditure and income.	+ 18
<b>Projected Net Outturn Expenditure</b>	<b>4,341</b>
<b>Overall Net Variation from the Approved Budget</b>	<b>- 266</b>
<b>Percentage Net Variation from the Approved Budget</b>	<b>- 5.8%</b>





**Service: Youth Service  
Service Manager: Paul Herring**

---

**Section A: Service Plan Initiatives and Actions**

**1. Achievements.**

- YorOk training arranged for all key staff.
- Targeted Youth Support Pathfinder completed in York West and conclusions collated to form basis of development in other areas.
- Positive Activities programme very successful.
- Provision for education otherwise pupils extended through youth service initiatives.
- Application for corporate IT support to adopt Youthzone MIS has been successful.
- YorKash set up to distribute £160k of resources from Council, Youth Opportunities and Youth Capital Funds. Over 60 applications received and young peoples panel assessing bids.
- Development of Integrated Youth Support Service on target.
- A range of new opportunities adopted through AQA to accredit young people's contribution and endeavour.
- U-project merged with Network2 and PAYP to provide seamless and coordinated response to young people.
- Providing extended support for traveller education through youth work interventions.
- Accessed more than £500k additional funding to maintain or extend specialist services for vulnerable young people.
- Development and refurbishment of Castlegate (One stop shop) on target for opening in January 2007.
- Newsletter relaunched and distributed widely to inform the field and partners of service development.

**2. Actions planned but not completed.**

- Collation of data for Youth Offer on target but establishing web site postponed.
- Annual report currently being collated.

**Commentary**

Corporate IT unable to provide support to set up web site until December.  
To be published in December.

---

## 2006/07 Monitor 2 Performance Monitoring for Learning, Culture & Children's Services ~ Access & Inclusion

Code	Description of PI	Service Manager	Historical Trend				06/07				07/08	08/09	04/05	PI appears as a Key PI in the CS Plan	Reasons/Explanation as to why the Monitor 2 target wasn't achieved or exceeded			
			02/03	03/04	04/05	05/06		1st Monitor (4 mths)	2nd Monitor (7 mths)	3rd Quarter/Term	3rd Mon Target (Whole Year)	Target	Target			Unitary Average		
BVPI - 221a	Percentage of young people aged 13-19 involved in youth work gaining a recorded outcome (A young person who shows development through intervention of a youth worker and can be written down to show 'distance travelled' in the development of outcomes for the young person)	Paul Herring				56%	actual	22%	34%					60%	60%	60%		
						60%	profile	20%	35%	45%	60%							
BVPI - 221b	Percentage of young people aged 13-19 gaining an accredited outcome (a specific award or recognition for the young person).	Paul Herring				28%	actual							30%	30%	30%		
						30%	profile				30%							
Y6	Total numbers of young people whose name is known and an interaction has taken place with a youth worker either individually or as part of a group.	Paul Herring				4091	actual	1390	2571					4284	4284			
						4179	profile	1413	2485	3213	4284							
Y7	Number of young people participating in youth work for the youth services.	Paul Herring				2562	actual	876	1519					2570	2570			
						2507	profile	848	1491	1928	2570							

- Any PI No. that is shown in yellow indicates that this PI is shown within the Council Plan
- PI is lower than the lower quartile mark when comparing to available Quartile information for that year
- PI is higher than the upper quartile mark when comparing to available Quartile information for that year
- Actual is better than the profile by the tolerance factor
- Actual is worse than the profile by the tolerance factor

## Section B: Budget

<b><u>Youth Service</u></b>		<b>2006/07 Latest Approved Budget</b>	
	<b>£000</b>		<b>£000</b>
<b>2006/07 Original Estimate (Net Cost)</b>	<b>1,459</b>	Employees	1,261
<u>Approved Changes:</u>		Premises	115
• NNDR Budget Adjustments (Corporate)	+ 2	Transport	17
		Supplies & Services	290
		Miscellaneous:	
<u>Director's Delegated Virements:</u>		Recharges	175
• Schools Out Programme - from Chief Executive's SYP Budget (NR)	+ 5	Delegated / Devolved	0
• Theatre Royal education programme grant - from YS Voice & Influence to Arts & Culture	- 5	Other	0
		Capital Financing	99
<b>2006/07 Latest Approved Budget (Net Cost)</b>	<b>1,461</b>	<b>Gross Cost</b>	<b>1,957</b>
		Less Income	496
		<b>Net Cost</b>	<b>1,461</b>

<b>Significant Variations from the Approved Budget:</b>	
• Additional costs have been incurred in maintaining spare premises because of delays in removing these buildings from the Youth Service portfolio following the restructure of the service.	+ 28
• Staff turnover in the first half year has meant that the URBIE buses have not been used as often as planned.	- 26
• Projected underspend in the Inclusion Service budgets mainly due to staff vacancies.	- 25
• Projected underspend in the Universal Services Learning and Curriculum team due to staff vacancies.	- 15
• Net amount of all other minor variations in expenditure and income.	- 10
<b>Projected Net Outturn Expenditure</b>	<b>1,413</b>
<b>Overall Net Variation from the Approved Budget</b>	<b>- 48</b>
<b>Percentage Net Variation from the Approved Budget</b>	<b>- 3.3%</b>



### **Service: Children and Families** **Service Manager: Peter Dwyer Asst Director**

---

#### **Section A: Service Plan Initiatives and Actions**

##### **1. Achievements.**

- We have successfully relocated the existing Holgate Family Centre into the new Integrated Children's Centre at Hob Moor
- We are on target to successfully relocate Clifton Family Centre into the new Integrated Children's Centre at Clifton Green by end of October 2006
- Plans are under development which will see the relocation of Heworth Family Centre into a Tang Hall Children's Centre during 2007/8
- We are engaged in the opportunities created through the development of integrated youth service provision and the city centre one stop shop for inclusion of elements of our 11 plus provision
- We have managed the closure of a children home and ensuing implications for staff and children and young people in a transparent and recognised professional manner
- We have approval for use of reinvestment of Resources from Home Closure and have now used some of this resource to enhance service provision
- As a result of the above we have enhanced Adolescent support arrangements to reduce the % that are readmitted to care
- We have achieved closure of a residential unit without displacing costs elsewhere
- We have consistently reduced to less than 2.5% the level of unallocated work in the section
- We have increased the % of young people in care living in local foster care
- We have Increased the % of signed completed care plans in place
- We have reduced the size of some assessment documents and are undertaking active pilots prior to re-launch - we are seeing progress as a result in speed of assessment completion rates
- We have completed a review of the Referral and Assessment team have approval for amendments to skill mix and key processes within the team and have implemented recommendations arising - we are embracing workforce remodelling learning across the service
- We have held joint seminars with Housing to increase understanding and enhance protocols on impact of Housing policy on children and young people
- We have established an effective Family Group Conference service within the 11 plus service arm and are now reviewing its future post April 2007
- We have led a successful transition from the previous Area Child Protection Committee structure to establish a new Local Safeguarding Board
- We have reduced the overall unit costs for care
- We have undertaken a "reducing bureaucracy" initiative in which we analysed paperwork demands on practitioners and have already identified some ways to simplify or eradicate identified demands
- We identified 3 specific consultation exercises with key customer groups for next 12 months and are making progress against them
- We have partially reduced key budget pressures in e.g. R and A team; the Glen whilst maintaining service effectiveness
- National announcements have been made concerning the minimum fostering rates and we are beginning consultation within the authority and with foster care association on the local implications
- We have identified and addressed casework issues during transitional period in implementing new Adoption and Children Act
- We have reviewed Corporate Parenting Arrangements and a new forum of officers/members and young people is being introduced

- We have reviewed and enhanced internal case transition processes
- We have established the Children's Rights Service as an internally managed service with strong interest in the new CR officer post
- Training on Adoption and Children Act has been delivered to social workers delivered as general overview of Act, followed up by sessions focusing on practice implications. Training of adoption panel members, approved adopters and applicants; trainers on adoption preparation courses has been completed.
- Our new home based Sitting Service for disabled children and their families is up and running. We currently have five approved sitters and one being assessed
- Maintained ongoing promotion of supervision and PDR completion by senior management team / line managers.
- Service Level Agreement & delivery plan with LCCS Integrated Training Unit in place.
- Guide for "Looked After" children and young people completed. Planned improvements to information through web development, Workforce Strategy and other initiatives
- We have increased the % of young people in care achieving educational success
- We have initiated work to impact on partnership child protection interventions with drug abusing families
- We have Reviewed and amended group management arrangements in the Health and Disability service
- We have progressed with Safer York full implementation of "Cause for Concern" the local safeguarding Boards recommendations for improvements in Domestic Violence work
- We are making the planned progress to meet the timescale to implement foster and adoptive payment arrangements through RAISE

**2. Actions planned but not completed.**

- Reduce the number of young people needing to be looked after by the local authority
- We have not reduce key budget pressures on legal fees, fostering and Contact

**Commentary**

The first quarter saw a 10% increase and more recent analysis finds this was across ages and statutory reasons. The second quarter has seen that stabilise and a slight reduction but still up on April 06 position the younger age group. Related to the above – increased care figures and court activity inevitably brings with it additional costs in these budget areas

## 2006/07 2nd Monitor Performance Monitoring for Learning, Culture & Children's Services ~ Children and Family Services

Code	Description of PI	Group Manager	Historical Trend				06/07					07/08	08/09	04/05	PI appears as a Key PI in the CS Plan	Reasons/Explanation as to why the 2nd Monitor target wasn't achieved or exceeded
			02/03	03/04	04/05	05/06		1st Monitor (3 mths)	2nd Monitor (6 mths)	3rd Quarter/Term	3rd Mon Target (Whole Year)	Target	Target	CSCI CD Unitary Average		
PAF A1 BVPI149	% LAC having 3 or more moves of placement (Star Blocker)	Howard Lovelady	12.67%	7.55%	18.24%	17.14%	Actual	2.00%	7.24%		13.00%	10.00%	10.00%	13.40%	O 2	Careful monitoring needed
			10.00%	10.00%	10.00%	10.00%	Profile	3.00%	7.00%	10.00%						
PAF A2 BVPI50	% of care leavers: 1+ A*-G at GCSE or equiv (Star Blocker)	Ruth Love	31.58%	64.29%	56.52%	46.00%	Actual		25.00%		60.00%	62.00%	65.00%	54.30%	O 2	This particular indicator relates to very small cohort - other PIs relating to education of LAC are more encouraging
			65.00%	65.00%	65.00%	60.00%	Profile		60.00%							
PAF A3	% of children on the Child Protection Register (CPR) who have been re-registered	John Roughton	5.19%	13.27%	16.87%	12.16%	Actual	4.76%	7.70%		13.00%	10.00%	10.00%	13.20%	O 2	Volatile indicator but performance at this stage looks excellent
						11%	Profile	13.00%	13.00%	13.00%						
PAF A4 BVPI161	Ratio of Care leavers in educ, training or employment	Ruth Love		0.76	0.97	0.74	Actual		0.50		0.8	0.8	0.8	0.7	O 5	To be investigated
						0.8	Profile		0.8							
PAF B8	Adjusted-Cost of services for LAC	Howard Lovelady	£493.59	£575.97	£608.69	£625.00	Actual				£560.00	£570.00	£580.00	£663.93	SP 2	
						£515.00	Profile									
PAF C81 New for 2006/07	% of LAC with Offending behaviour <b>Renumbered from C18 in 2006/07</b> with change in calculation	Ruth Love					Actual		2.97%		3.90%	3.80%	3.70%	3.80%	O 2	Strong performance maintained against new definition
							Profile		3.90%							
PAF C19	% of Health needs assessments undertaken for LAC for more than 1 year	Howard Lovelady	70.30%	79.82%	73.20%	80.84%	Actual		82.50%		82.00%	83.00%	84.00%	82.40%	O 1	Excellent performance achieved
				90.00%	80.00%	80.00%	Profile		82.00%							
PAF C20 BVPI162	% of reviews of children on CPR undertaken on time (Star Blocker)	John Roughton	100.00%	100.00%	94.87%	96.00%	Actual	100.00%	100.00%		100.00%	100.00%	100.00%	96.00%	O 2	Excellent performance maintained
			100.00%	100.00%	100.00%	100.00%	Profile	100.00%	100.00%	100.00%						
PAF C23 BVPI163	% of Adoptions undertaken on from the looked after population (Star Blocker)	Howard Lovelady	7.58%	15.20%	17.80%	9.64%	Actual	0.83%	4.07%		10.00%	10.00%	10.00%	8.50%	O 2	Expected progress made and annual challenging target expected to be met
			10.00%	10.00%	10.00%	10.00%	Profile	2.00%	3.00%	6.00%						
PAF C24	% LAC missing 25+ days school	Ruth Love	21.79%	18.82%	15.38%	12.19%	Actual		16.48%		12%	12%	12%	11.50%	O 2	To be subject to investigation as a matter of priority
			12.00%	12.00%	12.00%	12.00%	Profile		12.00%							
PAF CF/C64 1705	% of completion rates (within 35days) - Core Assessments	John Roughton	27.3%	40.2%	16.7%	19.57%	Actual		N/A		35.00%	45.00%	55.00%	68.5%		
						25.00%	Profile		35.00%							
PAF D78 New for 2006/07	% of Long Term Placement stability (2.5 years)	Howard Lovelady				73.90%	Actual	78.90%	69.10%		76.00%	77.00%	78.00%		O 2	New indicator without quartile trends - to be subject to management scrutiny
							Profile	76.00%	76.00%	76.00%						
PAF E44	Expenditure on Children in Need as a % of all expenditure in Children & Family Services	Peter Dwyer	37.24%	43.74%	45.70%	45%	Actual				42%	42%	42%	38.4%	SP 2	
						37%	Profile									
APA DIS 1403	% of care leavers with 5+ GCSEs A*- C	Ruth Love	5.0%	14.2%	8.7%	0%	Actual		0.00%		12.00%	13.00%	14.00%	9.0%	O 2	This particular indicator relates to very small cohort - other PIs relating to education of LAC are more encouraging
						10%	Profile		12.00%							
DIS 1704	% of completion rates (within 7 days) - Initial Assessments	John Roughton	70.4%	65.8%	52.4%	53.51%	Actual		N/A		65.00%	70.00%	75.00%	64.8%		Evidence that progress is being made
						62.00%	Profile		65.00%							
APA SM13 DIS 3123	% of Residential childcare staff who have achieved L3 in NVQ in caring for children	Sue Foster	51.0%	54.5%	64.0%	64%	Actual		77.1%		70.0%	75.0%	80.0%	44.2%	SP 5	Above planned performance despite changes in residential workforce during the year
						80%	Profile		70.0%							
APA SM14 DIS 3124	% of social workers & residential managers who need to achieve the child care PQ award	Sue Foster	17.5%	20.0%	23.3%	37.0%	Actual		40.4%		38.0%	39.0%	40.0%	40.0%	SP 5	Above planned performance despite changes in residential workforce during the year
						27.5%	Profile		38.0%							
DIS 3331	Numbers of carers of disabled children in receipt of Direct payments	Howard Lovelady	0	0	4	6	Actual				7	8	9	8.7		
							Profile									
SP 1413	% of LAC with access to computers in foster or residential care (aged 5-16)	Howard Lovelady	87.0%	63.5%	67.0%	70.0%	Actual		N/A		80.0%	90.0%	100.0%	1.00	SP 4	Data collation to be prioritised next quarter
							Profile		80.0%							

## 2006/07 2nd Monitor Performance Monitoring for Learning, Culture & Children's Services ~ Children and Family Services

Code	Description of PI	Group Manager	Historical Trend				06/07				07/08	08/09	04/05	PI appears as a Key PI in the CS Plan	Reasons/Explanation as to why the 2nd Monitor target wasn't achieved or exceeded	
			02/03	03/04	04/05	05/06		1st Monitor (3 mths)	2nd Monitor (6 mths)	3rd Quarter/Term	Target	Target	Target			CSCI CD Unitary Average
CF1	Allocated & unallocated work levels %age of cases unallocated	Pete Dwyer				1.99%	Actual	2.8%	1.47%		<2.5%	<2.25%	<2.0%			
						<3%	Profile	<2.5%	<2.5%	<2.5%						
CF2	Supervision Undertaken	Sue Foster	77.40%	81.80%	83.00%	89.0%	Actual		81.4%		90.0%	95.0%	100.0%			
						100.0%	Profile		90.0%							
CF3	Staff satisfaction survey results (state key 2-3) (Carried out every 18 mths)	Judy Kent	73%	Not Done	74%	Not Done	Actual	Not collected this year				76%				
							Profile									
CF4	% of completed care plan for LAC but not signed	Judy Kent				80%	Actual	79%	88%		90%	95%	100%	SP 2	Good progress against target being made	
							Profile	90%	90%	90%						
CF5	% of completed and signed care plan for LAC	Judy Kent				45%	Actual	50%	61%		70%	85%	90%	SP 2	Good progress against target being made	
							Profile	70%	70%	70%						
COLI 64 (LPSA2 7.1)	% of young people supervised by YOT who re-offend	Simon Page					Actual				Not set	34.6%		O 2		
							Actual									
COLI 21 (LPSA2 7.2)	Average number of offences committed by a young offender whilst subject to bail or remand	Simon Page					Actual				Not set	2.8		O 2		
							Profile									
COLI 26	% of young offenders aged 10-17 who are supervised by YOT in training and jobs	Simon Page		73.00%	71.30%	57%	Actual	N/A	N/A		90%	90%	90%			
							Profile	90%	90%	90%						

Any PI No. that is shown in yellow indicates that this PI is shown within the Council Plan 05/06

PI is lower than the lower quartile mark when comparing to available Quartile information for that year

PI is higher than the upper quartile mark when comparing to available Quartile information for that year

Actual is better than the profile by the tolerance factor

Actual is worse than the profile by the tolerance factor



## Section B: Budget

<u>Children's &amp; Families</u>		2006/07 Latest Approved Budget	
	£000		£000
<b>2006/07 Original Estimate (Net Cost)</b>	<b>9,251</b>	Employees	5,296
<u>Approved Changes:</u>		Premises	118
• Transfer of Youth Offending Team from Chief Executive's (Council 27/04/06)	+ 189	Transport	223
• Safeguarding Children's Grant Supplementary Estimate (Exec 10/10/06)	+ 79	Supplies & Services	1,115
• Establish PFI Revenue Budgets (Exec 06/01/06)	+ 13	Miscellaneous:	
• NNDR Budget Adjustments (Corporate)	+ 2	Recharges	1,097
		Delegated / Devolved	0
<u>Director's Delegated Virements:</u>		Other	2,418
		Capital Financing	142
		<b>Gross Cost</b>	<b>10,411</b>
<b>2006/07 Latest Approved Budget (Net Cost)</b>	<b>9,533</b>	Less Income	878
		<b>Net Cost</b>	<b>9,533</b>

<b>Significant Variations from the Approved Budget:</b>	
• Increased expenditure on court costs, currently under joint investigation with legal services.	+ 72
• Staffing underspend due to delays in recruitment to the Children's Rights Officer post	- 16
• There have been significant vacancies in the Referral & Assessment team in the first half of the year due to the vacancy freeze and a review of the service. However, the cost of agency staff to backfill vacant posts exceeds the underspend on staffing. In addition two members of staff redeployed from other areas are being paid on much higher scale points than those they replaced.	+ 62
• Additional costs of Section 34 contacts due mainly due to the high level of contact commitments arising from care proceedings.	+ 44
• Underspend resulting from a concerted effort to control Section 17 costs.	- 13
• Overspend resulting from a 10% increase in the number of CYC fostered children, together with an increase in Independent Fostering Agency (IFA) fees as more children are expected to be placed with IFAs in 2006/07. In addition, targets for income from other authorities will not be met as the increase in the number of looked after children has meant that available foster placements are being used by CYC and are not available for recharging.	+ 294
• The estimated contribution available from combined Children's Services placement and fostering budget. As this monitor is projecting that all other elements of the combined budget will come in either on line or under budget then the full combined budget of £237k will be available to fund fostering costs in 2006/07. The key assumption here is that there are no additional emergency out of city placements for the remainder of this financial year.	- 237
• Additional costs at The Glen as a result of pressure on the service to meet the specialist needs of increasingly profoundly disabled children.	+ 37
• There has been a fall in the number of care leavers aged 16-17 requiring accommodation and allowances.	- 25
• Following the closure of the Children's Home at 51 Bismarck Street additional budget has been provided for one extra Out of City Placement. This budget is not now expected to be required this year.	- 77
• Expenditure on agency staff to cover vacancies and long term sick leave within Social Work Teams and a delayed resolution to the redeployment of a member of staff in one of the teams.	+ 36
• Underspend due to the early closure of Bismarck Street Children's Home in June 2006.	- 15
• Projected overspend on staffing at Wenlock Terrace Children's Home due to sickness cover.	+ 28
• The cost of health and disabilities contracted services has increased significantly in 2006/07.	+ 12
• Staffing overspend due to cover required for suspended Heworth Family Centre Manager.	+ 39
• Expenditure on agency staff and failure to achieve vacancy factor target within the Family Placement Team.	+ 37
• Failure to achieve the 4.5% vacancy factor within the Hollycroft Administration team as the team is fully staffed.	+ 13
• To help offset some of the significant overspends within the service it is proposed to redirect all of the new Children's Services grant to the Children & Families general fund budgets and away from DSG funded budget areas.	- 98
• An allocation was made from corporate contingency when the first monitoring report was taken to the Executive in October.	- 79
• Net amount of all other minor variations in expenditure and income.	+ 19
<b>Projected Net Outturn Expenditure</b>	<b>9,666</b>
<b>Overall Net Variation from the Approved Budget</b>	<b>+ 133</b>
<b>Percentage Net Variation from the Approved Budget</b>	<b>+ 1.4%</b>



## Service: Adult and Community Education Service Manager: Alistair Gourlay

---

### Section A: Service Plan Initiatives and Actions

#### 1. Achievements.

- Work closely with Future Prospects and IT in the Community to identify groups who need support and then put on programmes to support them.
- Ensure that resources from funding via infrastructure funding are used across all areas of the service.
  - Make sure that information in brochures and other material used is available in a variety of formats.
  - Ensure the DDA considerations are taken into account when developing the learning platform
- Continue the work on developing Moodle as the Learning Platform for the service in line with the action plan
- Develop an effective OTL procedure for the flexible learning centres
- Continue to monitor OTL across the service to ensure that adequate observations are taking place
- Contribute to the development of baseline by providing timely data as requested
- Work with Future Prospects to see how students on the IT in the Community courses can make use of the Learning Platform.

#### 2. Actions planned but not completed.

- Train frontline library staff on skills for life awareness training
- Ensure cross service Health and Well being programmes are embedded in the strategic plan for Active York
- Facilitate and support the formation and development of strong community groups able to manage their own opportunities
- Review the contracts and terms of conditions for the staff transferring to the council from Learning Connections
- Develop an effective QA procedure for all contracted or partnership provision
- Explore the potential of just after work programmes in the central library
- Develop a model of referral (For LPSA 2) that is clear and simple.
  
- Identify staff with weekly teaching hours above 8 and consult with them on the introduction of new contracts

#### Commentary

This is part of a programme of training. The first stage Not completed. This action is to be reviewed.

Not completed.

The first meeting has taken place but this has been held up due to inspection preparation

See above. Some work has been completed with SAR and OTL.

This has been delayed. The plan is now to introduce this for September 07.

This is now almost complete with just some small adjustments needed before the process can be finalised.

Some progress has been made with this but not as much as was hoped. Some more substantive contracts have been established.

## 2006/07 Monitor 2 Performance Monitoring for Learning, Culture & Children's Services ~ Lifelong Learning & Culture

Code	Description of PI	Service Manager	Historical Trend				06/07				07/08	08/09	04/05	PI appears as a Key PI in the LLC & CS Plan	Reasons/Explanation as to why the Monitor 2 target wasn't achieved or exceeded
			02/03	03/04	04/05	05/06	1st Monitor (4 mths)	2nd Monitor (7 mths)	3rd Quarter/Term	3rd Mon Target (Whole Year)	Target	Target	Unitary Average		
LPSA 10.1 to 10.3	No. of adults gaining Skills for Life qualification that count toward the Skills for Life National target.	Alistair Gourlay				215	actual		235					LLC 2	The LPSA targets were slow to be agreed and final sign off did not occur until January 2006. As a result it was then not possible to recruit any one to work on the project until early April. This loss of the whole year means that it was not possible to affect the target.
L1	Total Number of enrolments on adult Education Provision (non-accredited) Academic year reporting	Alistair Gourlay	5669	4954	5613	6043	actual		5582					LLC 2	Enrolments are up for 2005/06, for two main reasons. Students coming through the IT in the Community Project have been significant, and the number of courses continuing into the summer was more than anticipated.
				5700	5800	5600	profile				5000				
L3	Percentage retention on adult education courses (accredited) Academic year reporting	Alistair Gourlay	77%	78%	78%	84%	actual		85%						The target for this PI was set with information received when we were in a partnership with York College and we were unable to verify the data. We are now confident that the data set is accurate.
				79%	80%	79%	profile				79%				
L5	Percentage retention on adult education courses (non-accredited) Academic year reporting	Alistair Gourlay	80%	87%	92%	94%	actual		93%						
				81%	90%	92%	profile				94%				
L6	Percentage of Learners aged over 60 Academic year reporting	Alistair Gourlay	21.3%	21.3%	22.3%	24%	actual		25%						
				22.5%	23%	23%	profile				24%				
L8	Total Number of enrolments on adult Education Provision (accredited) Academic year reporting	Alistair Gourlay	2517	2330	2051	2153	actual		1645					LLC 2	This figure excludes 461 skills for life diagnostic assessments, that were included in previous years but have been excluded this time. These will not be collected in future years due to changes in recording of student information.
				2500	2500	1950	profile				1600				
L10	Number of learners achieving a qualification outcome contributing to the national target for Skills for Life Academic year reporting	Alistair Gourlay			60	200	actual		235						This is slightly below the benchmark that we expected. This is mainly because we were expecting a number of learners from the flexible learning centres to contribute to this target. Unfortunately they all used the Learndirect route and were not counted.
						183	profile				250				
L11	Numbers of learners recruited to programmes which aim to improve literacy and numeracy skills (enrolments) Academic year reporting	Alistair Gourlay					actual		507						This is a volume measure to support the number of learners achieving the national test. It is important as this demonstrates the number of learners the service is supporting, who have identified literacy and numeracy needs.
							profile				359				
L14	Number of learners recruited to Family Learning and Skills for Life courses (enrolments) Academic year reporting	Alistair Gourlay					actual		1007						This figure excludes the diagnostic assessment described in L8. The target was set taking into account the diagnostics. Targets for subsequent years are now correct.
							profile				1200				
L16	Success rate on accredited programmes Academic year reporting	Alistair Gourlay					actual		76%						This is the first year we have been responsible for accredited data. This was previously managed under a franchise arrangement with York College meaning we were unable to verify the accuracy of the data. As we are now responsible for this data and are confident of its accuracy, this year's accredited data should be used as a benchmark.
							profile				69.26%				
L20	Percentage achievement rate on accredited programmes. Academic year reporting	Alistair Gourlay					actual		90%						As above
							profile				86%				
L21	Percentage of tutors observed each year through the services OTL process. Academic year reporting	Alistair Gourlay					actual		24.2%						
							profile				25%				

Any PI No. that is shown in yellow indicates that this PI is shown within the Council Plan

PI is lower than the lower quartile mark when comparing to available Quartile information for that year

PI is higher than the upper quartile mark when comparing to available Quartile information for that year

Actual is better than the profile by the tolerance factor

Actual is worse than the profile by the tolerance factor

**Section B: Budget**

<b><u>Adult &amp; Community Education</u></b>		<b>2006/07 Latest Approved Budget</b>	
	<b>£000</b>		<b>£000</b>
<b>2006/07 Original Estimate (Net Cost)</b>	<b>5</b>	Employees	1,242
<u>Approved Changes:</u>		Premises	132
		Transport	13
		Supplies & Services	440
		Miscellaneous:	
		Recharges	34
		Delegated / Devolved	0
		Other	0
<u>Director's Delegated Virements:</u>		Capital Financing	0
		<b>Gross Cost</b>	<b>1,862</b>
		Less Income	1,857
<b>2006/07 Latest Approved Budget (Net Cost)</b>	<b>5</b>	<b>Net Cost</b>	<b>5</b>

<b>Significant Variations from the Approved Budget:</b>	
<ul style="list-style-type: none"> <li>• No significant variations to report.</li> <li>• Learner enrolments have been slower than expected to date but as the service works to an academic year it is too early to draw any conclusions. If fee income is down then the related course expenditure will be down as courses are cancelled.</li> </ul>	0
<b>Projected Net Outturn Expenditure</b>	<b>5</b>
<b>Overall Net Variation from the Approved Budget</b>	<b>0</b>
<b>Percentage Net Variation from the Approved Budget</b>	<b>0%</b>



### Service: Arts and Culture Service Manager: Gill Cooper

---

#### Section A: Service Plan Initiatives and Actions

##### 1. Achievements.

- Work with the Consultants Austin Lord Smith on the vision for a cultural quarter in York has progressed over the summer with a draft presentation given to [York@Large](#) in September. With some tweaking this will go out as a catalyst for action early in 2007.
- Research has been undertaken with North Yorkshire on the best way to support Voluntary Arts in the sub-region to encourage more active cultural participation. The draft report is now out for consultation with the relevant voluntary agencies and stakeholders.
- Research on the Community Arts sector commissioned by the Learning Partnership is in its final stages of completion and will be circulated shortly. This will help us develop the future community arts programme
- The Pulse project to support arts and media work in the children's ward of the hospital is now underway with a co-ordinator appointed for 0.5 days a week supported with a grant of £49K from the Wellcome Trust.
- YorOk film consultation has been undertaken on behalf of the Children's trust with 200 young people taking part. The film will be launched in May. The Beat the Bullies CD, Film and Education Resource Pack will be launched in November.
- The year long Illuminate: Yorkshire Festival completed on 6<sup>th</sup> October with a Light Night event which saw all the City Centre churches open with entertainment and music free of charge to the public. There was a programme of events in the Yorkshire Museum, the Central Library, St Mary's, the Art Gallery and walking trails around the city walls and architectural lighting trail. Illuminate funding also supported the open air showing on the Minster of "Singing in the Rain and Chocolate".
- The SightSonic Festival attracted increased audiences with an innovative programme of concerts, installations and an industry conference working closely with Touch Music to celebrate their 25<sup>th</sup> Anniversary. We have submitted a bid to the Arts Council to support headline concert and community activity for SightSonic in the next 12 months.
- A new Dance Consultant: Edward Lynch has been appointed and will be working closely with the Sports and Active Leisure team to develop dance within the schools sports partnerships. Partnership Plans with Yorkshire Dance Centre have been agreed and their outreach programme is being launched in York.
- The four Wider Opportunities pilot programmes are underway with Carr Infant, Skelton, Rufforth and Badger Hill. In addition 3 other schools are also undertaking wider opportunities programmes and we will be taking options for the roll out of this programme to the Schools Forum to consider.
- Discussions with stakeholders to agree a 2-year cycle of Mystery Play productions are progressing and meeting will be held shortly with HLF to discuss funding options.
- Support given to work with young people and the community to develop both the Basement (City Screen) and Melbourne Street Centre.
- Work on the siting of the Ice Rink has been subject to delicate negotiations. This will go ahead on the Eye of York this year but the concerns raised by the County Court will be monitored. Numbers of Events supported by Arts and Culture are up substantially on predictions.
- We have established a project to support arts development with the homeless at the Central Methodist Church.
- Service and staffing reviews have been undertaken with a facilitated Away Day for the management team. Report on the restructure and recommendations will come in front of EMAP in December.

##### 2. Actions planned but not completed.

- Public Arts scrutiny proposal has been sent back to Culture and Heritage EMAP to consider ways forward. We will need to

##### Commentary

While a small set back we continue to work with planners to develop the public art provision in the city (Inc. The Sustrans

- consider the best way to progress this issue.
- Plans for the launch of a wider PAC programme have been delayed by the resignation of the Arts Action Manager (to go to Doncaster) and the redeployment of the Head of Centres back into a teaching role.
  - The Colourdome Festival was cancelled following the tragic events in Chester le Street and the inability of the festival organiser to furnish us with the revised health and safety information in time.
- route).  
PAC reorganisation is still ongoing and will come in front of EMAP within the restructure report
- Negotiations for compensation resulting from the last minute cancellation have been concluded.
-



## 2006/07 Monitor 2 Performance Monitoring for Learning, Culture & Children's Services ~ Lifelong Learning & Culture

Code	Description of PI	Service Manager	Historical Trend					06/07				07/08	08/09	04/05	PI appears as a Key PI in the LLL & CS Plan	Reasons/Explanation as to why the Monitor 2 target wasn't achieved or exceeded
			02/03	03/04	04/05	05/06		1st Monitor (4 mths)	2nd Monitor (7 mths)	3rd Quarter/Term	3rd Mon Target (Whole Year)	Target	Target	Unitary Average		
PA1	No. pupils taking instrumental with A&C service in school (DfES return in Feb)	Gill Cooper	2560	2446	2501	2244	actual	2277	2334			2600	2650			Reorganisation of Waiting lists will be completed by the end of this term and target should be met
			2500	2600	2500	2500	profile	2380	2400	2300	2550					
PA2a	No. of pupils in ensembles at PAC (DfES return at the end of spring term)	Gill Cooper	550	531	478	368	actual	506	516			440	500			
			700	650	550	410	profile	410		410	410					
PA2b	No. of pupils in Arts service supported ensembles	Gill Cooper				175	actual	186	139			230	250			
						200	profile	120		175	200					
PA3	% of all schools having a 'Live Arts Week' workshop	Gill Cooper	92%	80%	75%	84%	actual					85%	85%			
			70%	80%	85%	85%	profile				85%					
LA1	No. of Community Arts initiatives supported by the Arts & Culture Service.	Gill Cooper	105	157	232	284	actual	122	184			230	230			Pattern of activity has changed so that against profile the figure looks low but confident we will be on target across the whole year
			61	75	110	248	profile	180	220	225	230					
LA2a	No. of events in the City supported by the Arts & Culture Service	Gill Cooper	101	144	233	212	actual	134	199			269	270			Increase in both LA2 figures due in large part to the Festival of the Rivers which brought a diverse range of community groups together to stage a 3 week long programme of events.
			70	120	120	244	profile	110	120	150	256					
LA2b	No. of those events that are new (LA2a)	Gill Cooper	n/a	42	49	126	actual	70	118			50	50			See above.
			n/a	40	40	51	profile	45	46	47	50					
LA3b	No of performances and attendances at Theatre Royal (Quarterly collection)	Gill Cooper	627 (160513)	449 (136616)	452 (137368)	486 (142073)	actual	269 (33576)	406 (51,801)			520 (145800)	520 (148000)			
			450 (135000)	480 (140000)	450 (140000)	504 (140200)	profile	150 (36,000)	240 (50,500)	375 (100,100)	520 (143,000)					
LY11	Number of visits to www.yorkfestivals.com	Gill Cooper				18691	actual	9076	10158			7700	7800			Despite removing the events listing from the site the visit numbers have increased. Evidence from usage of the member part of the site that the downloadable resources are proving very popular with events organisers.
						6880	profile	2523	4410	5670	7568					
LY12	Percentage of respondents (Talkabout Survey) who see York as 'cosmopolitan, vibrant.	Gill Cooper				42.5%	actual					49.5%	51.5%			
							profile				47.5%					
LY13	Number of new festivals/event activities	Gill Cooper					actual					2	2			
							profile				2					
VJ8B	Ensuring that tourism through First Stop York continues to make a major contribution to the York economy: total visitor spend across the tourism industry per annum. (Actuals and targets relate to 2 year prior than the year it is shown in)	Gill Cooper			£283.6m	N/A until June	actual									
						£270m	profile					£270m				
VJ8C	Ensuring that tourism through First Stop York continues to make a major contribution to the York economy: maintain a minimum number of annual jobs at (Actuals and targets relate to 2 year prior than the year it is shown in)	Gill Cooper			8681	N/A until June	actual									
						9000	profile					9000				

Any PI No. that is shown in yellow indicates that this PI is shown within the Council Plan

PI is lower than the lower quartile mark when comparing to available Quartile information for that year

PI is higher than the upper quartile mark when comparing to available Quartile information for that year

Actual is better than the profile by the tolerance factor

Actual is worse than the profile by the tolerance factor

**Section B: Budget**

<b><u>Arts &amp; Culture (Education)</u></b>		<b>2006/07 Latest Approved Budget</b>	
	<b>£000</b>		<b>£000</b>
<b>2006/07 Original Estimate (Net Cost)</b>	<b>333</b>	Employees	999
<u>Approved Changes:</u>		Premises	19
		Transport	15
		Supplies & Services	150
		Miscellaneous:	
		Recharges	47
		Delegated / Devolved	10
		Other	0
<u>Director's Delegated Virements:</u>		Capital Financing	0
• Theatre Royal education programme grant - from YS Voice & Influence	+ 5	<b>Gross Cost</b>	<b>1,238</b>
		Less Income	901
<b>2006/07 Latest Approved Budget (Net Cost)</b>	<b>338</b>	<b>Net Cost</b>	<b>338</b>

<b>Significant Variations from the Approved Budget:</b>	
• No significant variations to report.	
<b>Projected Net Outturn Expenditure</b>	<b>338</b>
<b>Overall Net Variation from the Approved Budget</b>	<b>0</b>
<b>Percentage Net Variation from the Approved Budget</b>	<b>0%</b>

**Service: Early Years & Extended Schools Service  
Service Manager: Heather Marsland**

---

**Section A: Service Plan Initiatives and Actions**

**1. Achievements.**

- Training Directory has been published in September as an annual publication.
- Subsidised training has been provided, as have short course programmes.
- Development workers have reviewed the training to provide up to date information
- Bursaries using the Transformation fund have been available for vocational qualifications.
- Steps to Quality continually promoted with a steady increase of recruitment to the scheme.
- Development of the integrated services module for Steps is continuing, with Hob Moor Children's Centre piloting it.
- NEF funding administered and paid to settings for autumn term.
- Continued support and funds devolved to Partnerships towards their development to Extended Schools. Partnership meetings have also been attended by Development Workers.
- Delivery of FS curriculum monitored for incorporation of SEN issues.
- 1000 Treasure Boxes delivered to settings and course 'chocolate cake and chat' delivered to increase participation in Book Start programme.
- Termly monitoring visits carried out for support for minority groups, those with SEN & hard to reach
- Play Times/Shared Foundation Partnership newsletter published
- '50K Fund', now YorKash, has been launched.
- Cultural Diversity project continuing, with short film screened at City Screen.
- Awarding process for Service Level Agreements revised – tenders have been advertised
- Budgets, grants and Service Level Agreements continue to be monitored
- Criteria and awarding process for sustainability funding have been agreed. Applications from settings are being considered as they are received.
- The Children's Information Scheme (allowing parents to receive relevant information at key ages of their child's life) has surpassed its original target of 500 registered users by the end of 2006, with 534 currently registered.
- Childcare Brokerage Service now fully established. So far all cases have resulted in a suitable solution being found.

**2. Actions planned but not completed.      Commentary**

None to report

---

## 2006/07 Monitor 2 Performance Monitoring for Learning, Culture & Children's Services ~ Lifelong Learning & Culture

Code	Description of PI	Service Manager	Historical Trend				06/07					07/08	08/09	04/05	PI appears as a Key PI in the LLC & CS Plan	Reasons/Explanation as to why the Monitor 2 target wasn't achieved or exceeded
			02/03	03/04	04/05	05/06		1st Monitor (4 mths)	2nd Monitor (7 mths)	3rd Quarter/Term	3rd Mon Target (Whole Year)	Target	Target	Unitary Average		
BVPI - 222a	BV 222a Quality of Early Years & Childcare Leadership – Percentage of leaders of integrated early education and childcare settings funded or part-funded by the local authority with a qualification at Level 4 or above.	Heather Marsland				9.30%	actual				60%	70%	80%		LLC 4	
						50%	profile									
BVPI - 222b	Percentage of leaders of integrated early education and childcare settings funded or part-funded by the local authority which have input from staff with graduate or post graduate training in teaching or child development.	Heather Marsland				0%	actual				65%	75%	80%		LLC 4	
						67%	profile									
EY8	Percentage of 3-year-olds receiving a good quality, free, early years education place in the voluntary, private or maintained sectors.)	Heather Marsland	92.1%	100.6%	104.8%	101.1%	actual	100.4%			100.0%	100.0%	100.0%		O 3	
			95.8% (94.5%)	96.1%	96.8%	103.1%	profile	100.0%		100.0%						
EU 4	Proportion of 3 year olds with a pre-school nursery place in the maintained sector (Autumn Term)	Heather Marsland	31.05%	37.5%	35.8%	36.4%	actual	29.8%			32.7%	32.7%	32.7%			
			34.0%	31.6%	32.9%	35.7%	profile	32.7%		32.7%						
EY10	Number after school places and holiday places provided (registered under Ofsted and as reported in the Childrens Services Plan)	Heather Marsland	2223	2115	2331	2545	actual	2495	2693		2500	2500	2500		O 4	
							profile	2500	2500	2500						
EY11	Number of extended schools (Inc. Primary, Secondary and Special) (figure in brackets is number of schools designated as meeting core offer)	Heather Marsland				12	actual				67 (12)	67 (67)	67 (67)		O 3, O 5, LLC 2	
						18	profile									
EY1	% of enquirers to the Children's Information Service rating the service as 'Excellent' or 'Very Good'	Heather Marsland					actual				94%	94%	94%			
							profile									
EY5	Numbers of settings quality assured	Heather Marsland	10	16	32	48	actual	52	58		75	90	120			There has been a downturn in settings interested in Steps, though it is now picking up. In addition 36 settings are on the Children Come First Network and 4 have completed national schemes.
			16	16	32	60	profile	65	70	75						
EY7	% of staff appraised during the year	Heather Marsland	100%	100%	100%	100%	actual	94%	97%		100%	100%	100%			All appraised apart from one member of staff who will be appraised in November
			100%	100%	100%	100%	profile	75%	100%	100%						
EY9	To ensure early years settings, inspected by Ofsted, are making satisfactory progress in delivering EL Goals	Heather Marsland			100%	N/A	actual				94%	94%	94%			
					94%	94%	profile									
CYP1	No. of community groups working in partnership with CYC to deliver Young people's holiday prog.	Heather Marsland	23	34	43	56	actual		62		53	58	63		O 3, LLC 1	The Play Team has been supporting new groups and the summer edition of Schools Out was larger than previously
			25	25	39	48	profile		40							
CYP2	Number of young people taking part in the holiday activities programme	Heather Marsland	15701	24558	41084	40255	actual		48276		38000	39000	40000		O 3, LLC 1	School's Out has continued to prove very popular. This figure includes the October half term figures that are not yet complete.
			18000	16170	20800	37000	profile		28000							
CYP4	Number of holiday activities	Heather Marsland	103	216	552	423	actual				586	604	622		O 3, LLC 7	
				106	569	569	profile									

Any PI No. that is shown in yellow indicates that this PI is shown within the Council Plan

PI is lower than the lower quartile mark when comparing to available Quartile information for that year

PI is higher than the upper quartile mark when comparing to available Quartile information for that year

Actual is better than the profile by the tolerance factor

Actual is worse than the profile by the tolerance factor

## Section B: Budget

<b><u>Early Years &amp; Extended Schools (Education)</u></b>		<b>2006/07 Latest Approved Budget</b>	
	<b>£000</b>		<b>£000</b>
<b>2006/07 Original Estimate (Net Cost)</b>	<b>2,481</b>	Employees	1,150
<u>Approved Changes:</u>		Premises	39
		Transport	44
		Supplies & Services	3,207
		Miscellaneous:	
		Recharges	45
		Delegated / Devolved	372
		Other	0
<u>Director's Delegated Virements:</u>		Capital Financing	0
		<b>Gross Cost</b>	<b>4,858</b>
		Less Income	2,377
<b>2006/07 Latest Approved Budget (Net Cost)</b>	<b>2,481</b>	<b>Net Cost</b>	<b>2,481</b>

<b>Significant Variations from the Approved Budget:</b>	
• Expenditure on demand led nursery education grants is currently running ahead of the original estimates. The latest projections indicate that the equivalent of 39 additional full year part time places will need to be funded in 2006/07.	+ 58
• The Children's Information Service has incurred £8k of additional expenditure on setting up a new website which is more than offset by an underspend on staffing.	- 8
The Quality Assurance team has generated £18k of additional income this year from the sale of the Steps to Quality (StQ) programme to other Local Authorities. Once additional costs for delivering the programme are accounted for then the net surplus is expected to be £8k. Although the core Early Years service is funded from the DSG, this additional income could be credited to the General Fund to help offset other directorate overspends.	- 8
• Lower than expected expenditure on Early Years development work.	- 16
• Net amount of all other minor variations in expenditure and income.	+ 4
<b>Projected Net Outturn Expenditure</b>	<b>2,511</b>
<b>Overall Net Variation from the Approved Budget</b>	<b>+ 30</b>
<b>Percentage Net Variation from the Approved Budget</b>	<b>+ 1.2%</b>



**Service: LCCS Finance  
Service Manager: Richard Hartle**

---

**Section A: Service Plan Initiatives and Actions**

**1. Achievements.**

- Undertaken and implemented a complete restructure of the LCCS finance team
- Implemented new education and school funding system including multiyear budgets for schools
- Devised and implemented new funding arrangements for personalised learning in schools
- Completed the statutory Deprivation Funding Statement for the DfES
- Continued the work on disaggregation of central children's social services budgets
- Consistent financial reporting of schools data completed
- Improved school budgeting spreadsheet introduced
- Implemented new PFI accounting arrangements and developing PFI charging arrangements for schools
- Delivered a balanced LCCS budget for 2006/07
- Final phase of SEN delegation implemented from April 2006
- Implemented the scheme to clawback excessive schools reserves
- Responded to various DfES consultations on changes to school funding arrangements
- Developed resources and training to help schools towards the Financial Management Standard in Schools
- Generated over £10k of additional income for the service by increasing the number of schools buying in
- Completed a mini base budget review of children's social services budgets
- Contributed financial support and advice to the following projects
  - Gershon efficiency reviews
  - New west of York school
  - LPSA2
  - Extended Schools
  - Integrated Children's Centres
  - Youth Service agenda for change
  - Oaklands Sport Centre partnership
  - School Improvement Partners
  - Home to School Transport – new IT system
  - Replacement Financial Management System
  - Learning Connections transfer
  - Job Evaluation
  - Manor School replacement
  - Joseph Rowntree School replacement
  - Early Years restructure
- Agreed the process for accessing secondary schools against the Financial Management Standard in Schools (FMSiS)

**2. Actions planned but not completed.**

- LMS Scheme review in light of DfES consultation
- Review processes for funding transfers to schools including:
  - BAFS and remit system
  - FMS codes
  - School notification procedures

**Commentary**

Lack of capacity due to vacancies and the long-term sickness absence of the Schools Accountant

---

## 2006/07 Monitor 2 Performance Monitoring for Learning, Culture & Children's Services ~ Resources

Code	Description of PI	Service Manager	Historical Trend				06/07				07/08	08/09	04/05	PI appears as a Key PI in the CS Plan	Reasons/Explanation as to why the Monitor 2 target wasn't achieved or exceeded
			02/03	03/04	04/05	05/06		1st Monitor (4 mths)	2nd Monitor (7 mths)	3rd Quarter/Term	3rd Mon Target (Whole Year)	Target	Target		
F7	Primary School Revenue Reserves as a % of Primary School ISB Budget Share	Richard Hartle	12.6%	10.3%	11.3%	8.7%	actual							SP 2	
					5% - 10%	5% - 9%	profile					5% - 8%	5% - 8%		
F8	Secondary School Revenue Reserves as a % of Secondary School ISB Budget Share	Richard Hartle	2.3%	2.6%	3.5%	2.7%	actual							SP 2	
					2% - 5%	2% - 5%	profile					2% - 5%	2% - 5%		
F9	Percentage of Schools whose net outturn expenditure is within 10% or £5,000 (whichever is the greater) of their net Start Budget	Richard Hartle			n/a	13.7%	actual								
						50%	profile					55%	60%		
ST5	Percentage of departmental cost centres that outturn within £1,000 or 1% of the approved budget (whichever is the greater), subject to the variation being less than £10,000	Patrick Scott/ Richard Hartle			59%	55.9%	actual	85%	available by 20/11					SP 2	
						65%	profile	70%	70%	70%	70%	75%	80%		

Any PI No. that is shown in yellow indicates that this PI is shown within the Council Plan

PI is lower than the lower quartile mark when comparing to available Quartile information for that year

PI is higher than the upper quartile mark when comparing to available Quartile information for that year

Actual is better than the profile by the tolerance factor

Actual is worse than the profile by the tolerance factor



**Section B: Budget**

<b><u>LCCS Finance</u></b>		<b>2006/07 Latest Approved Budget</b>	
	<b>£000</b>		<b>£000</b>
<b>2006/07 Original Estimate (Net Cost)</b>	<b>6,694</b>	Employees	947
<u>Approved Changes:</u>		Premises	1,133
• Easy@York Contribution (EMAP 18/01/06)	- 18	Transport	6
• Transfer of Youth Offending Team from Chief Executive's (Council 27/04/06)	- 8	Supplies & Services	746
		Miscellaneous:	
<u>Director's Delegated Virements:</u>		Recharges	1,876
		Delegated / Devolved	0
		Other	0
		Capital Financing	5,582
		<b>Gross Cost</b>	<b>10,289</b>
		Less Income	3,621
<b>2006/07 Latest Approved Budget (Net Cost)</b>	<b>6,668</b>	<b>Net Cost</b>	<b>6,668</b>

<b>Significant Variations from the Approved Budget:</b>	
• Vacant posts within the finance team will generate a saving of £20k in 2006/07.	- 20
<b>Projected Net Outturn Expenditure</b>	<b>6,648</b>
<b>Overall Net Variation from the Approved Budget</b>	<b>- 20</b>
<b>Percentage Net Variation from the Approved Budget</b>	<b>- 0.3%</b>



**Service: Human Resources  
Service Manager: Sue Ralph**

---

**Section A: Service Plan Initiatives and Actions**

**1. Achievements.**

- Recruitment and Selection – Safeguarding briefings delivered to Heads, School Administrators and Governors
- Recruitment and Selection – Guidance for Headship R&S completed, to be considered at Teachers Panel in November.
- Recruitment and retention – Current position and existing data collection methods identified, on track for further action.
- Job evaluation – LCCS HR Team managing the communication process with schools, acting as an interface for the Corporate Centre's lead in this area. Heads and Governors briefed and schools' individual issues addressed. News letter to staff due out imminently.
- Supporting schools reorganisation/merger/closure – Planned federations completed and ongoing Westside merger (York High School) continues with Senior HR Advisor support
- Change Management – HR support continues including ongoing restructures in EDS, Libraries, Arts & Culture, Parks & Open Spaces.
- Extended schools – Proactive advice on HR implication communicated at Extended Schools Workshop

**2. Actions planned but not completed.**

- Recruitment and selection – Procedure reviewed in line with Age discrimination legislation
- HR team roles – Review allocation of schools/services

**Commentary**

Review to coincide with review of CRB information, pending DfES guidance due October 2006.

Review planned to coincide with return of JS from maternity leave, delayed to November

---

## 2006/07 Monitor 2 Performance Monitoring for Learning, Culture & Children's Services ~ Resources

Code	Description of PI	Service Manager	Historical Trend				06/07					07/08	08/09	04/05	PI appears as a Key PI in the CS Plan	Reasons/Explanation as to why the Monitor 2 target wasn't achieved or exceeded
			02/03	03/04	04/05	05/06		1st Monitor (4 mths)	2nd Monitor (7 mths)	3rd Quarter/Term	3rd Mon Target (Whole Year)	Target	Target	Unitary Average		
HR1	Completion of contractual documentation within statutory time limits	Jo Sheen				55%	actual					100%	100%			
						100%	profile				100%					
HR3	AC Schools Survey response to question re: Local Q6 - The effectiveness of HR administrative services, including the issuing of contracts of employment to staff	Jo Sheen		3.18	2.46	2.5	actual		2.64			2.00	2.00			
						2	profile				2.00					
HR4	Employment Tribunal cases successfully defended or settled for "nuisance value" only	Jo Sheen				100%	actual					100%	100%			
						100%	profile				100%					
HR7	AC Schools Survey response to question re: Local Q5 – The quality of professional HR personnel advice and casework	Jo Sheen		2.47	1.9	1.46	actual		2.18			2.00	2.00		SP 5	
						2	profile				2.00					
ST1	% of Appraisals (PDRs) completed as a percentage of all eligible directorate staff	Patrick Scott/ Jo Sheen	95%	No return	94%	90%	actual	to be reported in 3rd Qtr				100%	100%			
			90%	95%	100%	100%	profile				95%					
SK1	Days lost through sickness for all the LCCS (inc schools)	Patrick Scott/ Jo Sheen			10.96	9.01	actual	2.22	3.98							
							profile									

Any PI No. that is shown in yellow indicates that this PI is shown within the Council Plan

PI is lower than the lower quartile mark when comparing to available Quartile information for that year

PI is higher than the upper quartile mark when comparing to available Quartile information for that year

Actual is better than the profile by the tolerance factor

Actual is worse than the profile by the tolerance factor

**Section B: Budget**

<b><u>Human Resources</u></b>		<b>2006/07 Latest Approved Budget</b>	
	<b>£000</b>		<b>£000</b>
<b>2006/07 Original Estimate (Net Cost)</b>	<b>675</b>	Employees	499
<u>Approved Changes:</u>		Premises	0
		Transport	1
		Supplies & Services	54
		Miscellaneous:	
		Recharges	42
		Delegated / Devolved	85
		Other	15
<u>Director's Delegated Virements:</u>		Capital Financing	0
		<b>Gross Cost</b>	<b>695</b>
		Less Income	19
<b>2006/07 Latest Approved Budget (Net Cost)</b>	<b>675</b>	<b>Net Cost</b>	<b>675</b>

<b>Significant Variations from the Approved Budget:</b>	
• No significant variations to report.	
<b>Projected Net Outturn Expenditure</b>	<b>675</b>
<b>Overall Net Variation from the Approved Budget</b>	<b>0</b>
<b>Percentage Net Variation from the Approved Budget</b>	<b>0%</b>



**Service: ICT Client Services  
Service Manager: Laura Conkar**

---

**Section A: Service Plan Initiatives and Actions**

**1. Achievements.**

- OJEU tender for Accredited Cabling contractors (in partnership with North Yorkshire) now completed and sent out to advert.
- All the Directorate's IT bids have been supported by the service and subsequently successfully adopted as projects for the next financial year by the Corporate IT Development process.
- VPN Pilot functionality for the Broadband network has been effectively proven and the rollout of this feature is now dependent on pricing and project plan, which are expected shortly.
- The service is supporting the Youth Service, Connexions and the Health Service in agreeing requirements for a new building development at Castlegate.
- The service is supporting the YOT team requirements for new IT systems at the Magistrate's Court.
- The service is supporting new IT requirements for Health staff at Hob Moor Children's Centre and Apple fields.
- A number of targeted visits to schools involved in significant new building projects carried out to ensure that the school vision for ICT is built into the process. This included providing advice on correct procurement routes for ICT infrastructure
- Supported the Local Authority's Education Development Service's bid for beacon status under the heading of new technologies.
- The service is supporting the Education Planning team and their clients on the ICT issues involved at the new Children's Centres, the new Westside School, the pathfinder BSF School and various other ad hoc school projects.

**2. Actions planned but not completed.**

- Extension of the Accredited ICT Managed Service Provider framework agreements for a further 3 years

**Commentary**

Due to the need to incorporate new standards such as CHAS, FITS and CRB checks into the framework agreement, the service felt that a change control to the framework contract would be inadequate. In addition the service wishes to reflect changes to ICT service provision at the national level (as illustrated by the new BECTA infrastructure service suppliers framework) by opening up the framework for further infrastructure supply such as AV and IWB. A new round of accreditation is planned for early next year.

---

## 2006/07 Monitor 2 Performance Monitoring for Learning, Culture & Children's Services ~ Resources

Code	Description of PI	Service Manager	Historical Trend				06/07				07/08	08/09	03/04	PI appears as a Key PI in the CS Plan	Reasons/Explanation as to why the Monitor 2 target wasn't achieved or exceeded			
			02/03	03/04	04/05	05/06		1st Monitor (4 mths)	2nd Monitor (7 mths)	3rd Quarter/Term	3rd Mon Target (Whole Year)	Target	Target			Unitary Average		
IT1	Number of successful IT Development bids by the dept.	Laura Conkar				6	actual		4					3	3			The bid process for 2007/08 is now complete and we know that all 4 bids submitted have been successful. However this will not meet the target for the whole year of 6 successful bids , purely on the basis that only 4 bids were submitted this year.
						2	profile				6							
IT2	% of schools connected to broadband	Laura Conkar	52%	50%	100%	100%	actual											
			38%	52%	100%	100%	profile				100%							
IT3	Quality of ICT newsletter based on annual survey - AC Local Q3	Laura Conkar		2.56	2.63	2.57	actual		2.72					3	3			
				3	3	3	profile				3							
IT4	Quality of ICT services based on annual survey - AC 6.14	Laura Conkar		3.02	2.46	2.71	actual		2.64					3	3		SP 4	
				3	3	3	profile				3							

Any PI No. that is shown in yellow indicates that this PI is shown within the Council Plan

PI is lower than the lower quartile mark when comparing to available Quartile information for that year

PI is higher than the upper quartile mark when comparing to available Quartile information for that year

Actual is better than the profile by the tolerance factor

Actual is worse than the profile by the tolerance factor



**Section B: Budget**

<b><u>ICT Client Services</u></b>		<b>2006/07 Latest Approved Budget</b>	
	<b>£000</b>		<b>£000</b>
<b>2006/07 Original Estimate (Net Cost)</b>	<b>20</b>	Employees	72
<u>Approved Changes:</u>		Premises	0
		Transport	2
		Supplies & Services	6
		Miscellaneous:	
		Recharges	- 52
		Delegated / Devolved	0
		Other	0
<u>Director's Delegated Virements:</u>		Capital Financing	0
		<b>Gross Cost</b>	<b>28</b>
		Less Income	8
<b>2006/07 Latest Approved Budget (Net Cost)</b>	<b>20</b>	<b>Net Cost</b>	<b>20</b>

<b>Significant Variations from the Approved Budget:</b>	
• No significant variations to report.	
<b>Projected Net Outturn Expenditure</b>	<b>20</b>
<b>Overall Net Variation from the Approved Budget</b>	<b>0</b>
<b>Percentage Net Variation from the Approved Budget</b>	<b>0%</b>



## Service: Management Information Service Service Manager: Richard Wyborn

---

### Section A: Service Plan Initiatives and Actions

#### 1. Achievements.

- Reviewed the case for re-bidding for funding to procure the Pupil Support Services module to link to the pupil database and re-bid/plan for PSS if case exists.
- Undertook and supported secondary schools in the production of the new May and September school census.
- Undertook and supported primary schools in the production of the new termly school census.
- Investigated new technologies to enable the central pupil database to be updated from school MI systems on a more regular basis
- Created project plan for 2007 parents survey
- Undertook analysis of Raise online and provide schools/EDS with guidance for use
- Input Y6 (primary and secondary) and Y9 Question Level data into Raise online for secondary schools
- Produced analysis of high attaining pupils for conference in October and produced regular annual suite of reports for schools
- Successful Implementation of the online admissions system
- Assisted with RAISE refresher training programme for social workers and senior managers

#### 2. Actions planned but not completed.

- Assess the data needs and capabilities of services within the department and agree a project support plan to work with individual services
- Hold half day event to demonstrate services offered and information held by MIS including the pupil database, key datasets and associated systems
- Develop school profile system to bring together a range of data from across the department on individual schools
- Develop school profile system to bring together a range of data from across the department on individual schools
- Investigate new technologies to enable the central pupil database to be updated from school MI systems on a more regular
- Seek sponsorship for parent's survey
- Improve data (and use of data) on vocational examinations (including performance, courses offered, courses completed etc.)
- Agree a set of vulnerable groups to track, monitor and report on progress
- Create project plan for the migration of Integris schools to the new Integris G2 online MIS package (including Assessment Manager).

#### Commentary

MIS currently working with the Libraries service to improve performance management systems and use of data. Further work needed to extend this function to other services within the department.

Alternative solutions currently being sought.

Ongoing as part of school categorisation work. Draft framework now complete. Collection of data currently taking place. Initial work carried out on year end data which has identified a number of gaps. Further work required with individual services.

Will take place in December 2006/ January 2007

Ongoing

Working with 14-19 partnership on vocational data. York model potentially being used across the sub-region.


To be agreed. Further consultation required with EDS.


Work ongoing. Project group established and will meet in December to discuss and agree scope and aims of project.


---


## 2006/07 Monitor 2 Performance Monitoring for Learning, Culture & Children's Services ~ Resources


Code	Description of PI	Service Manager	Historical Trend				06/07				07/08	08/09	04/05	PI appears as a Key PI in the CS Plan	Reasons/Explanation as to why the Monitor 2 target wasn't achieved or exceeded	
			02/03	03/04	04/05	05/06		1st Monitor (4 mths)	2nd Monitor (7 mths)	3rd Quarter/Term	3rd Mon Target (Whole Year)	Target	Target			Unitary Average
MIS1	The effectiveness of your LEA's strategy for managing information and data (Audit Commission School Survey Q 6.11)	Richard Wyborn	2.93	2.17	1.68	1.44	Actual		1.38			1.60	1.60		SP 6	
					2.00	1.75	Profile				1.60					
MIS4	The MIS team's support for pupil data collection exercises (Audit Commission School Survey LEA Q4)	Richard Wyborn		1.75	1.49	1.46	Actual		1.42			1.60	1.60			
					2.00	1.75	Profile				1.60					
MIS6	% of schools meeting deadlines for MIS data collection exercises included in the department's Data Calendar	Richard Wyborn			85%		Actual				84%	86%				
					80%		Profile									
MIS 8	The quality of the information schools receive from your council about looked-after children in your school (Audit Commission School Survey Question 3.24)	Richard Wyborn			2.50		Actual		2.41			2.10	1.90			
								Profile								

 Any PI No. that is shown in yellow indicates that this PI is shown within the Council Plan

 PI is lower than the lower quartile mark when comparing to available Quartile information for that year

 PI is higher than the upper quartile mark when comparing to available Quartile information for that year

 Actual is better than the profile by the tolerance factor

 Actual is worse than the profile by the tolerance factor

**Section B: Budget**

<b><u>Management Information Service</u></b>		<b>2006/07 Latest Approved Budget</b>	
	<b>£000</b>		<b>£000</b>
<b>2006/07 Original Estimate (Net Cost)</b>	<b>227</b>	Employees	274
<u>Approved Changes:</u>		Premises	0
• MIS Posts transferred from Leisure & HASS (CSEMAP 13/12/05)	+ 28	Transport	3
		Supplies & Services	13
		Miscellaneous:	
		Recharges	0
		Delegated / Devolved	0
		Other	0
<u>Director's Delegated Virements:</u>		Capital Financing	0
		<b>Gross Cost</b>	<b>290</b>
		Less Income	35
<b>2006/07 Latest Approved Budget (Net Cost)</b>	<b>255</b>	<b>Net Cost</b>	<b>255</b>

<b>Significant Variations from the Approved Budget:</b>	
• No significant variations to report.	
<b>Projected Net Outturn Expenditure</b>	<b>255</b>
<b>Overall Net Variation from the Approved Budget</b>	<b>0</b>
<b>Percentage Net Variation from the Approved Budget</b>	<b>0%</b>



**Service: Planning and Resources**  
**Service Manager: Maggie Tansley**

---

**Section A: Service Plan Initiatives and Actions**

**1. Achievements.**

- New menus to reflect nutritional standards and Healthy Schools introduced in September 2006
- In partnership with colleagues, Extended Schools training delivered to satisfaction of DfES/TDA
- Web-based information migrated over to corporate web sites, LCCS web authors trained and contributing
- Templates for Statements on access, transport and sustainability produced and completed Statements now accompanying planning applications
- Building changes captured in the asset database via monthly updates
- Capital bidding round complete and recommendations for programme will go to December EMAP for approval
- Strategy for prioritising the order in which schools enter the Building Schools for the Future (secondary) and Primary Capital Strategy programmes will go to EMAP for approval in December
- Procedures for handling Section 106 contributions streamlined

**2. Actions planned but not completed.**

- Ensure capital programme scoring criteria reflects the needs of school buildings becoming extended schools/Integrated Childrens Centres
- Consolidate the complaints procedures across the Directorate
- Develop LCCS communication group based on intranet use

**Commentary**

- Separate funding streams identified.
- Report considering the criteria to be brought to EMAP summer 2007.

Awaiting direction from DMT

Not appropriate to pursue currently

---

## 2006/07 Monitor 2 Performance Monitoring for Learning, Culture & Children's Services ~ Resources

Code	Description of PI	Service Manager	Historical Trend				06/07				07/08	08/09	04/05	PI appears as a Key PI in the CS Plan	Reasons/Explanation as to why the Monitor 2 target wasn't achieved or exceeded
			02/03	03/04	04/05	05/06		1st Monitor (4 mths)	2nd Monitor (7 mths)	3rd Quarter/Term	3rd Mon Target (Whole Year)	Target	Target		
P8	Percentage of primary schools with 25% or more of their places unfilled	Maggie Tansley	20.4%	22.2%	14.8%	12.9%	actual							SP 1	
			14%	18%	18%	16%	profile				14%	13%	12%		
P9	Percentage of secondary schools with 25% or more of their places unfilled	Maggie Tansley	9%	18.2%	9.1%	9.1%	actual							SP 1	
			0%	9.1%	18.2%	9.1%	profile				9.1%	9.1%	9.1%		
P10	% of primary schools oversubscribed (@ PLASC)	Maggie Tansley	14.8%	20.3%	18.5%	22.2%	actual							SP 1	
							profile				20.0%	18%	16%		
P11	% of secondary schools oversubscribed (@ PLASC)	Maggie Tansley	54.0%	18.1%	45.4%	36.3%	actual							SP 1	
							profile				27%	18%	18%		
P12	% of schools with an A rating recording the unsuitability to teach the curriculum (bi-annual survey)	Maggie Tansley				35.4%	actual							SP 1	
							profile				25.0%				
P6	The percentage of primary classes with more than 30 pupils in Years 3 to 6	Maggie Tansley	20.9%	22.7%	22.5%	21.3%	actual	Information only, to maintained and monitored on a yearly basis							
			23%	21%	20%	20%	profile								
P1	Percentage of primary classes with more than 30 children for Reception to Year 2 inc	Maggie Tansley	2.7%	2.8%	3.9%	4.0%	actual							SP 1	
			0%	0%	0%	0%	profile				0%	0%	0%		
P2	Number of recorded defaults raised during school meals monitoring	Maggie Tansley	3	8	2	0	actual	0	0					SP 1	Increased training and awareness of school meals seems to reflect in the standards in the kitchens.
			1	4	10	3	profile	1	3	5	5	4	4		
P3	% of pupils taking a school meal in primary schools	Maggie Tansley	37%	38.1%	35.6%	37%	actual	31%	30%					SP 1	Introduction of new nutritional guidelines/new menus which are not popular with pupils. Warmer weather lasting later in the year means children are more likely to bring a packed lunch or go out of school at lunchtime than stay in school and have a hot meal.
			35%	35%	38%	35%	profile	31%	32%	33%	33%	34%	35%		
P4	Numbers of schools (in contract) not getting 95% pass rate for school cleaning	Maggie Tansley	21	16	24	27	actual	0	1					SP 1	Due to the recruitment ban we have had to maintain a limited monitoring service during this time, therefore not so many schools have been monitored.
			6	12	14	24	profile	8	14	22	22	20	20		
P5	Nos. of schools with a D rating recorded for any condition element	Maggie Tansley	8	4	14	3	actual	1	1					SP 3	
			8	6	4	4	profile	3	3	3	3	3	2		
P7	Total Education capital spend per year	Maggie Tansley		£8.562m	£11.206m	£7,983m	actual							SP 1	
					£10.800m	£11.537m	profile				£10m	£10m			

Any PI No. that is shown in yellow indicates that this PI is shown within the Council Plan

PI is lower than the lower quartile mark when comparing to available Quartile information for that year

PI is higher than the upper quartile mark when comparing to available Quartile information for that year

Actual is better than the profile by the tolerance factor

Actual is worse than the profile by the tolerance factor



## Section B: Budget

<u>Planning &amp; Resources</u>	£000	<b>2006/07 Latest Approved Budget</b>	£000
<b>2006/07 Original Estimate (Net Cost)</b>	<b>479</b>	Employees	479
<u>Approved Changes:</u>		Premises	2,856
• Establish PFI Revenue Budgets (Exec 06/01/06)	- 19	Transport	7
		Supplies & Services	1,491
		Miscellaneous:	
		Recharges	+ 626
<u>Director's Delegated Virements:</u>		Delegated / Devolved	89
• Reallocate resources from Business Support re accommodation moves	- 7	Other	279
		Capital Financing	0
		<b>Gross Cost</b>	<b>5,828</b>
		Less Income	5,375
<b>2006/07 Latest Approved Budget (Net Cost)</b>	<b>453</b>	<b>Net Cost</b>	<b>453</b>

<b>Significant Variations from the Approved Budget:</b>	
• The budget saving to generate income from schools by introducing a new grounds maintenance monitoring service has not been implemented.	+ 10
<b>Projected Net Outturn Expenditure</b>	<b>463</b>
<b>Overall Net Variation from the Approved Budget</b>	<b>+ 10</b>
<b>Percentage Net Variation from the Approved Budget</b>	<b>+ 2.2%</b>

